

Payroll FAQs: Paychecks

What days do I get paid?

All employees are paid on the 15th and last day of each month. If either of those dates fall on a weekend the pay day is moved to the preceding Friday. If the payday falls on a district holiday, on which the schools are closed, then the payday will be moved to the last preceding workday. If either of those dates falls on a Monday, the payday will remain on Monday.

Why did my pay check decrease since last time?

If your pay is lower than the previous check, you likely have a new deduction that has gone into effect. If you consult your paystub, you will see a detailed report of all taxes and deductions taken from your gross pay. If you see any deductions that you believe are erroneous, please contact Payroll.

I compared my paycheck to my coworker's paycheck, why is my paycheck less than theirs even though we have the same job?

All employees receive salaried compensation according to the district contract. However, deductions and tax rates vary from person to person. We, Payroll, do not recommend that you compare your net payment to your coworkers. Rather, we recommend that you carefully examine the taxes and deductions that were taken from your check before concluding that your payment is incorrect.

What is/ why did I receive a 2nd Check?

A 2nd check is a paycheck that is separated from your salary check.

If you received payment in the form of a second check, it is because you had selected to do so on a voucher that you had submitted. **Please be advised that all 2nd checks are federally taxed at a flat 22% rate.**