

WASHINGTON TOWNSHIP BOARD OF EDUCATION

BOARD
MEETING September 24, 2018
RE: Regular Session

PUBLIC
NOTICE The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Eileen Abbott Central Administration Building; mailing written notice to the Courier Post and the South Jersey Times and filing written notice with the Clerk of the Township of Washington on July 17, 2018.

ROLL CALL The meeting was called to order by Board President, Mrs. Murphy, at 6:30 p.m.

Board members present were Mr. Abbott, Mr. Dinovi, Dr. Garrison, Miss Halpin, Mrs. Metz, Mrs. Orihel, Mrs. Yankanich, Mrs. Zachowski, and Mrs. Murphy.

Also present were Miss Alestra, Mr. Betley, Mr. Bollendorf, Miss Meehan, Mrs. Miller, and Mrs. Rife.

Present for Open Session were Mrs. Ashbridge, Miss Giel, Mrs. Gerber, Dr. Gregor, and Miss Grimaldi.

EXECUTIVE
SESSION Moved by Mrs. Zachowski, seconded by Mrs. Metz, to go into Executive Session at 6:31 p.m. with adoption of the following resolution:

RESOLVED that pursuant to Section 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving

discussion of: Personnel - Personnel Agenda, Non-Unit; Contractual - Before- and After-School Program; Legal - Review of HIB Incidents Reported from August 29, 2018, through September 24, 2018; Participating in Executive Session by Teleconference; Parent Letter on Dyslexia; Conflicted Process-Legal Vote; Attorney-Client Privilege; Threat Assessment at OVMS.

FURTHER RESOLVED that discussion of such subject matter in Executive Session can be disclosed to the public, if appropriate, at such time as formal action, if any, is taken by the Board, either at conclusion of the Executive Session, or at a public session at some later date.

MOTION CARRIED.

OPEN
SESSION

Moved by Mrs. Zachowski, seconded by Mrs. Metz, to go into Open Session at 7:20 p.m.

MOTION CARRIED.

The Board took a break until 7:30 p.m.

Mrs. Murphy read the following statement: This meeting is being videotaped. Anyone not wishing to be seen on television may be excused.

PLEDGE OF
ALLEGIANCE

Mrs. Murphy led the audience in the Pledge of Allegiance.

PRESENTATIONS

Presenter: J. Barnes

Chestnut Ridge Middle School

Chestnut Ridge Middle School (CRMS) director of choral activities, Katie Kershaw, and her students will showcase their two extracurricular ensembles. "Con Brio," translated "with force" is an all-male, non-auditioned ensemble that offers a unique opportunity for young male singers. "Vocalise," translated "vocal agility," is an all-female auditioned chorus that allows young, advanced female singers to further their musical ability and explore a variety of musical repertoire. Former CRMS student and 2016 WTHS graduate, Ray Sambor,

will accompany both groups on the keyboard for their performances of "Runaround Sue" and "I had a Paint Box," respectively.

Presenter: K. Murphy

WTHS Athletics: National Federation of High School Networks

Washington Township High School Athletic Director Kevin Murphy and a representative from the National Federation of State High School Association (NFHS) Network will provide an overview of the newly implemented Pixellot technology program that was installed at Tom Brown Field. The program features an automated camera system that produces live streams, and archived on-demand viewing options, for all athletic events at the facility that are viewable from smart televisions, computers and mobile devices.

SCHOOL/COMMUNITY

RELATIONS Student Registration, Data Technology and Information Manager, Jan Giel, updated the Board of Education with a report.

- CORRESPONDENCE
1. Letter dated August 30, 2018 from Christine A. Soto, State of New Jersey, re: NCLB Title I Audit.
 2. Letter dated September 5, 2018 from Dominique Ginobile re: Before-and-After School Programs in Middle Schools.

MOTION Moved by Mrs. Zachowski, seconded by Miss Halpin, to approve Items 1 and 2.

MOTION CARRIED.

APPROVAL OF
MINUTES

August 20 & 28, 2018

MOTION Moved by Mr. Abbott, seconded by Mrs. Metz, to approve the minutes listed.

MOTION CARRIED.

BUSINESS

Mrs. Zachowski indicated that the Board has been interested in public-private partnerships. Mrs. Murphy, Mr. Abbott, Dr. Garrison, Mr. Bollendorf, Mr. McGee, Dr. Gregor, and she attended a presentation by Inspira in regard to helping them with the health academy they are looking to do. They presented a program in Pennsylvania, and several hospitals are involved. Students are selected based on their academics for one portion of it. In the portion for careers, they had a different criterion for those students. They will be giving more information involving the Board Room for professional development.

Mr. Bollendorf said they are planning to visit the school and person responsible with the school in Pennsylvania who has honchoed that program with the county vocational schools in Pennsylvania. They are looking at a two-prong program for those planning to go to college, and those on the fast track to their careers. Our goal is providing opportunities to our kids to experience what is out there to help them further along their decision-making so they can expedite the process of where they go, and help them come upon those experiences sooner than later.

Mrs. Murphy explained that so many kids will benefit from this program, and our job is to try to develop kids to be contributing members of our communities and give kids the opportunities to develop some of those skills before they leave Washington Township. We want to provide for all of our students, not just a select group at the top. Some of the kids in the program found out they didn't like it, and it saved them from going to college for a subject and it not working out. If you are not exposing them to the various things, you are late. This is a K-12 program.

OPEN TO
THE PUBLIC

Moved by Mrs. Zachowski, seconded by Miss Halpin, to open to the public.

MOTION CARRIED.

Michele Rhubart, Washington Township - Ms. Rhubart questioned the concussion policy. She was aware of the return to play; however, wanted to speak to someone regarding returning to the classroom. She said she had left a message, and no one got back to her.

Mr. Bollendorf indicated that he didn't get the message but asked her to leave her contact information; and he will get back to her tomorrow.

Stacey Mulligan, Washington Township - Ms. Mulligan believed that tonight's meeting date change was not on the website. She indicated that she learned the Financial Literacy grade would not be on her child's report card. She brought to the Board's attention the issues incurred with the online literacy program in the summer and gave her recommendations for speeches at graduation.

Mrs. Gerber informed Ms. Mulligan that the grade appears on the transcript at the end of the semester.

Mrs. Murphy asked Ms. Mulligan to talk to Dr. Gregor about the technology problems with the course.

Mr. Bollendorf said it has been a tradition over the years to give seniors the opportunity to express their opinion or their feelings while at the high school. It is not part of the formal graduation. They can look at it.

Connie Baker, Washington Township - Ms. Baker discussed the Dyslexia policy and distributed information on twice-exceptional students (gifted kids with special needs).

Anthony Anastasio, Washington Township - Mr. Anastasio voiced his issues with the dyslexia policy.

The Board asked specific questions regarding Mr. Anastasio's comments, and the superintendent

answered their questions.

CLOSE TO THE
PUBLIC

Moved by Mrs. Zachowski, seconded by Dr. Garrison,
to close to the public.

MOTION CARRIED.

REPORT OF THE
SUPERINTENDENT

1. Acceptance of 2016-17 NJ Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* summary report. Attachment No. 1
2. Approval of 2017-18 NJ Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* Summary Report. Attachment No. 2
3. Acceptance of HIB Summary Report (SSDS) for the period from January 1, 2018 through July 31, 2018, as presented by the superintendent.
4. The Superintendent must inform the Board of Education at a public meeting before September 30 of the number of pupils who graduated and the number of pupils denied graduation from the June 2018 graduating class. In addition, a written report is filed with the State Department of Education.

Number of seniors enrolled on June 18, 2018	564
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Number of students who received a diploma as of August 2018	563
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Number of students who were not awarded a diploma	1
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Number of graduates who were exempt from passing PARCC testing or another substitute competency test. (not including circumstances from Special Education, if any)	7
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Number of graduates who were awarded a diploma under any State mandated graduation test 556

Percentage of seniors who received diplomas by August 2018 99.8%

5. Approval of Resolution recognizing the week of October 2, 2018 as Week of Respect in the Washington Township Public Schools.
Attachment No. 3

Mr. Bollendorf presented the HIB Summary Report for the period from January 1, 2018 through July 31, 2018.

Mr. Bollendorf gave the statistics on those who graduated and received a diploma by August 2018.

Mr. Abbott noted that in training all these people, none of the Board members are included, contracted services are not included, and student support services are not included.

Mr. Bollendorf said they were not included the past 6 months, but Board members and support staff have been included as well; and it was reported on other reports during other periods of time.

Mrs. Murphy asked if they are required to update the HIB training they received in the past.

Mr. Betley doesn't think the Board is required to update their training, but he thinks it is a good idea.

Miss Meehan thought it was a component of the NJSBA training.

Mrs. Murphy said if there is something available, maybe they should let the Board know.

MOTION

Moved by Mrs. Zachowski, seconded by Mrs. Metz, to approve Items 1-5.

ROLL CALL	Yes:	Mr. Abbott	Mr. Dinovi
		Dr. Garrison	Miss Halpin
		Mrs. Metz	Mrs. Orihel
		Mrs. Yankanich	Mrs. Zachowski
		Mrs. Murphy	

MOTION CARRIED.

REPORTS OF
COMMITTEES

INSTRUCTION Jack McGee, Administrative Liaison

The Board Instructional Affairs Committee and the Administration recommend approval of the following:

1. Approval requested of the WTPS Home Instruction Manual for 2018-19. Attachment A.1
2. Approval of the 2018-2019 Field Trip Destination List. Attachment A.2 Revised
3. Approval of the 2018-2019 PreK-Grade 12 Courses of Study Manual Attachment A.3
4. Delete.
5. Approval of the 2018-2019 WTPS District Professional Development Plan. Attachment A.5
6. Approval of the 2018-2019 School Level Professional Development Plans Attachment A.6

MOTION Moved by Mr. Dinovi, seconded by Mrs. Murphy, to approve Items 1-6.

ROLL CALL	Yes:	Mr. Abbott	Mr. Dinovi
		Dr. Garrison	Miss Halpin
		Mrs. Metz	Mrs. Orihel
		Mrs. Yankanich	Mrs. Zachowski
		Mrs. Murphy	

MOTION CARRIED.

POLICY

Jack McGee, Administrative Liaison

Administration recommends approval of the following:

Readings of the following Administrative Procedures and Policies.

1. First Reading: B.60-B.65, B.92 Approved at work session.
2. Second Reading: B.1-B.59 Approved at work session.
3. New Second Reading:

P 2412	Home Instruction due to Health Condition	<u>Attachment B.60</u>
R 2412	Home Instruction due to Health Condition	<u>Attachment B.61</u>
P 6620	Petty Cash	<u>Attachment B.62</u>
R 6620	Petty Cash	<u>Attachment B.63</u>
R 5430	Weighted Grading	<u>Attachment B.64</u>
R 5600	Threat Assessment Form Only	<u>Attachment B.65</u>
P 5339	Dyslexia	<u>Attachment B.92</u>

MOTION

Moved by Mrs. Metz, seconded by Dr. Garrison, to approve Items 1 and 3.

ROLL CALL

Yes:	Mr. Abbott	Mr. Dinovi
	Dr. Garrison	Miss Halpin
	Mrs. Metz	Mrs. Orihel
	Mrs. Yankanich	Mrs. Zachowski
	Mrs. Murphy	

Abstain: Mr. Abbott, Item 3, P 5339

MOTION CARRIED.

STUDENT ACTIVITIES/

SERVICES

Janice M. Giel, Administrative Liaison

Administration recommends approval of the

following:

1. Alternative school placements for the month of September per attached. Attachment C.1 Revised
2. Homeless, charter, and foster students for the month of September per attached. Attachment C.2
3. Placement of three regular education students to Camden County Vocation Technical School for the 2018-19 school year at a tuition rate of \$8,632 per student. (Acct. #11-000-000-100-00-563-37)
Students #9701768899, #8230597887, #6505605618
4. Approval of the revised Girls MS Field Hockey Schedule for the 2018-19 school year.
Attachment C.3

MOTION

Moved by Mrs. Murphy, seconded by Mrs. Zachowski to approve Items 1-4.

ROLL CALL

Yes:	Mr. Abbott	Mr. Dinovi
	Dr. Garrison	Miss Halpin
	Mrs. Metz	Mrs. Orihel
	Mrs. Yankanich	Mrs. Zachowski
	Mrs. Murphy	

MOTION CARRIED.

HUMAN
RESOURCES

Sharon A. Rife, Administrative Liaison

Superintendent recommends acceptance/approval of the following:

- 1-16. Approved at work session.
17. Ms. Sybil Cohen's letter of retirement as Art Teacher, High School 11/12, effective December 31, 2018. Ms. Cohen has worked for the Washington Township School District approximately 25 years.

18. Ms. Ann Hill's letter of retirement as Educational Media Specialist, High School Core, effective December 31, 2018. Ms. Hill has worked for the Washington Township School District approximately 22 years.
19. Ms. Lauren Deacon's letter of resignation as Art Teacher, High School Core, effective November 12, 2018.
20. Ms. Jennifer McNally's letter of resignation as Special Education Assistant 1:1, Birches Elementary School, effective October 31, 2018.
21. Ms. Megan McMurtrie's letter of resignation as Specialized Instructional Assistant, GTECC, effective September 28, 2018.
22. Ms. Megan Boyd's letter of resignation as Special Education Assistant 1:1, Thomas Jefferson Elementary School, effective September 28, 2018.
23. Ms. Edwina Gatchel's letter of resignation as Specialized Instructional Assistant, Hurffville Elementary School, effective September 13, 2018.
24. Ms. Lauren Cichoski's letter of resignation as Art Teacher, High School Core, effective November 22, 2018.

Ratify the following:

- 1-12. Approved at work session.

Superintendent recommends approval of the following:

1. Approved at work session.
2. Accept the following student teaching/field placements in Washington Township School District for the 2018/19 school year.
Attachment D.3

- 3-6. Approved at work session.
- 7. Unpaid intermittent leave of absence for Maureen Wohlgemuth, Special Education Assistant 1:1, Chestnut Ridge Middle School, beginning August 27, 2018 and ending June 30, 2019.
- 8. Unpaid intermittent leave of absence for Maria Mazzuca, Food Service Worker, High School 9/10, beginning August 28, 2018 and ending June 30, 2019.
- 9. Paid sick leave of absence for disability associated with childbirth for Amanda Pietrangelo, School Psychologist, Bunker Hill Middle School/Chestnut Ridge Middle School, beginning November 19, 2018 and ending January 13, 2019. Unpaid leave of absence, under the New Jersey Family Leave Act, beginning January 14, 2019 and ending April 7, 2019.
- 10-14. Approved at work session.
- 15. Accept the appointment of Stephanie Marie Price, Special Education Assistant 1:1, Whitman Elementary School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Position transfer) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0253).
- 16. Accept the appointment of Christina Elizabeth Pellegrino, Library Assistant, Bunker Hill Middle School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Patricia Wolfe) (Acct. #11-000-000-222-00-110-15, Pos. #AST-0198).
- 17. Accept the appointment of Jenna Marie

Liczbinski, Special Education Assistant, Orchard Valley Middle School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Jaclyn Haigh) (Acct. #20-250-000-100-00-106-13, Pos. #AST-0068).

18. Accept the appointment of Jacquelyn L. Ade, Special Education Assistant 1:1, Whitman Elementary School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Sheila Verrillo) (Acct. #20-250-000-200-00-100-22, Pos. #AST-0106).
19. Accept the appointment of Michelle L. Larranaga, Special Education Assistant 1:1, Orchard Valley Middle School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Janice Comuso) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0353).
20. Accept the appointment of Wendy Lynn Gundrum, Special Education Assistant - PSD, GTECC, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 4 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Victoria Waters) (Acct. #11-215-000-100-00-106-03, Pos. #AST-0263).
- 21-22. Approved at work session.
23. Accept the following student as a worker in the Telecommunications Work Study Program for the 2018/19 school year. Compensation:

minimum wage per hour. Reimbursement by the Enterprise Fund Account (Acct. #64-990-000-320-47-110-17).

Sophie Maxine Aguila

24. Accept the following transfer for the 2018/19 school year.

Sheila Verrillo, Special Education Assistant 1:1, Whitman Elementary School, 3.5 hrs/day, 5 days/week, \$12.74 per hour (Acct. #20-250-000-200-00-100-22, Pos. #AST-0106) to Teacher Assistant - BSI, Bells Elementary School, 6 hrs/day, 5 days/week, \$12.74 per hour (Acct. #11-230-000-100-00-106-05, Pos. #AST-0015) (Replacing Susan Kleva) effective October 1, 2018.

- 25-26. Approved at work session.

27. Delete.

28. Accept the appointment of Ashlee Kaye Conrad, Special Education Assistant 1:1, Bunker Hill Middle School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Position Transfer) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0484).

29. Accept the appointment of Meghan J. Sparks, Special Education Assistant 1:1, Whitman Elementary School, for the 2018/19 school year, effective October 1, 2018, 6 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Replacing Susan Bishop) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0211).

30. Accept the appointment of Alicia C. Sloan, Specialized Instructional Assistant, Birches Elementary School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$14.37 per hour pending

conclusion of WTSSSPA-Board of Education negotiations. (Replacing Kristin Shmukler) (Acct. #20-250-000-200-00-100-22, Pos. #SPC-0103).

31. Accept the appointment of Jake Skelly, Specialized Instructional Assistant, Wedgwood Elementary School, for the 2018/19 school year, effective October 1, 2018, 6 hrs/day, 5 days/week, \$14.37 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (New Position) (Acct. #11-000-000-217-00-110-22, Pos. #SPC-0133).
32. Accept the appointment of Alexis Champion, part-time Special Education Teacher, Thomas Jefferson Elementary School, for the 2018/19 school year, effective October 1, 2018, BA, Step A, \$26,545 per annum. Ms. Champion received BA from Stockton University. (New Position) (Acct. #11-213-000-100-00-101-10, Pos. #TCH-0844).
33. Accept the appointment of Ashley S. Johnston, Occupational Therapist, Special Education Department, for the 2018/19 school year, effective October 1, 2018, MS, Step A, \$55,955 per annum pending receipt of criminal history letter and certification. Ms. Johnston received MS from Stockton University. (New Position) (Acct. #11-000-000-216-00-104-22, Pos. #CST-0054).
34. Accept the appointment of Kelly M. Lesyk, Special Education Teacher, Birches Elementary School, for the 2018/19 school year, effective September 25, 2018, BS, Step C, \$53,190 per annum pending receipt of criminal history letter. Ms. Lesyk received BS from Cabrini College. (Replacing Allison Borowiec) (Acct. #11-204-000-100-00-101-06, Pos. #TCH-0258).
35. Accept the appointment of Gina Nicole DeFiore, Special Education Assistant 1:1, Bunker Hill Middle School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day,

5 days/week, \$12.00 per hour pending outcome of WTSSSPA-Board of Education negotiations. (Position Transfer) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0430).

36. Accept the appointment of Lyndsay Alyssa Valentine, Special Education Assistant 1:1, Whitman Elementary School, for the 2018/19 School year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending outcome of WTSSSPA-Board of Education negotiations. (Replacing Carrie Crawford) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0196).
37. Accept the appointment of Edwina Johnson, Specialized Instructional Assistant, Wedgwood Elementary School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$14.37 per hour pending outcome of WTSSSPA-Board of Education negotiations. (Position Transfer) (Acct. #11-000-000-217-00-110-22, Pos. #SPC-0095).
38. Accept the appointment of Walter D. Severns, Secondary Force Bus Driver, Transportation, for the 2018/19 school year, effective October 1, 2018, 5.25 hrs/day, 5 days/week, \$21.20 per hour pending outcome of WTSSSPA-Board of Education negotiations. (Replacing Constance Townsend) (Acct. #11-000-000-270-00-160-35, Pos. #BUS-0034).
39. Accept the appointment of Mary Gallagher, Secondary Force Bus Driver, Transportation, for the 2018/19 school year, effective October 1, 2018, 5.5 hrs/day, 5 days/week, \$21.20 per hour pending outcome of WTSSSPA-Board of Education negotiations. (Replacing Joseph Perry) (Acct. #11-000-000-270-00-160-35, Pos. #BUS-0003).
40. Accept the following substitute Food Service Worker for the 2018/19 school year per approved substitute rate, not to exceed 29 hrs/week. (Acct. #60-910-000-310-46-110-

00).

Rima Maher Albarqawi

41. Accept the following Professional Development in accordance with A-5. Attachment D.8
42. Accept the following Co-Curricular recommendations, rescissions and volunteers for the 2018/19 school year. Attachment D.9
43. Accept the following addition of the following position:

Create:

1 - Specialized Instructional Assistant, Orchard Valley Middle School, FTE 1.0 (Acct. #11-000-000-217-00-110-22, Pos. #SPC-0136).

44. Accept Laurie Kargman, Library Assistant, Hurffville Elementary School, to work one summer day, retroactive to August 21, 2018. Compensation: Her contracted hourly rate, pending conclusion of the WTSSSPA-Board of Education negotiations. (Acct. #11-000-000-222-47-110-07).

MOTION Moved by Mrs. Metz, seconded by Mrs. Zachowski, to approve Items 17-24, Section 1.

ROLL CALL	Yes:	Mr. Abbott	Mr. Dinovi
		Dr. Garrison	Miss Halpin
		Mrs. Metz	Mrs. Orihel
		Mrs. Yankanich	Mrs. Zachowski
		Mrs. Murphy	

MOTION CARRIED.

MOTION Moved by Miss Halpin, seconded by Mrs. Zachowski, to approve Items 2-44, Section 3.

ROLL CALL	Yes:	Mr. Abbott	Mr. Dinovi
		Dr. Garrison	Miss Halpin
		Mrs. Metz	Mrs. Orihel
		Mrs. Yankanich	Mrs. Zachowski
		Mrs. Murphy	

MOTION CARRIED.

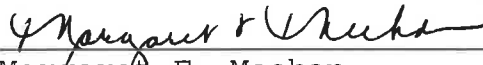
FINANCE/
FACILITIES

Margaret F. Meehan, Administrative Liaison

The Board Business Affairs Committee and the Administration recommend approval of the following:

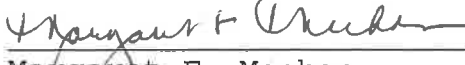
1. Board Secretary's report for the month ending August 30, 2018. E.1
2. Treasurer's financial report for the month of August 2018. E.2
3. Board Secretary's Monthly Certification, Budgetary Line Item status for the month of August 2018 as follows:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 30, 2018 no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).


Margaret F. Meehan
Board Secretary

9/24/18
Date

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board certified that as of August 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).


Margaret F. Meehan
Board Secretary

9/24/18
Date

4. REQUISITION FOR TAXES

RESOLVED, that the amount of district taxes exclusive of the debt service requirements, needed to meet the obligations of this Board for the next eight (8) weeks is \$14,543,439.99 and that the Township Council is hereby requested to place in the hands of the Treasurer of School Monies that amount on or before November 10, 2018.

5. Account transfers. E.3
6. September 2018 warrant bill list in the amount of \$9,965,087.62. E.4
7. September 2018 textbook lease bill list in the amount of \$1,006,951.44. E.5
8. September 2018 construction bill list in the amount of \$364,358.56. E.6
9. Delete.
10. September 2018 Food Service bill list in the amount of \$21,861.90. E.8
11. September 2018 Food Service Financial Report. E.9
12. Resolution to approve State Contract purchases. E.10
13. Disposal of Fixed Assets. E.11
14. Approval of 2019-2020 Budget Goals per the attached. E.12
15. Approval of the following Request to be Operational at Washington Township High School for the 2018-2019 school year:
 - a. Women's Forum
16. Approval of transportation Joint Venture with Gateway Board of Education for the 2018-2019 school year as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
Abilities Center	Gateway	GW-33	\$67.64
Durand	Gateway	GW-40	\$114.48

17. Approval of transportation routes through Gloucester County Special Services School District as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
Whitman	Delaware City	S6017	\$169.50*
Birches	Holcomb	S6918	\$250.00*
Wedgwood	Holcomb	S6937	\$297.00**
High School	Delaware City	S6940	\$114.45**

*Start-date 09-06-18

**Start-date 09-20-18

18. Approval of the following bids, proposals, and renewals:

- a. Approved at work session.
- b. 19-029 Boiler Cleaning, Calibration & Maintenance - Multi-Temp Mechanical, Inc. E.14
- c. RFP 17-028 Payroll Services, Renewal #1 - Primepoint LLC. E.15

19. Approval of transportation Joint Venture with Delsea Regional School District for the 2018-2019 extended school year (ESY) as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
Bancroft	Delsea	SP12	\$24,020.00

20. Approval of transportation Joint Venture with Hamilton School District for the 2018-2019 school year as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
Mary Dobbins	Ricks Bus Co.	MDS1	\$324.79

21. Approval to increase not to exceed for EBS Healthcare Staffing Services from \$10,000.00

to \$95,000.00.

22. Approval of petty cash accounts for the MD/Autism Classes at Birches Elementary Hurffville Elementary, Thomas Jefferson Elementary and Chestnut Ridge Middle Schools in the amount of \$250.00 each. (Account #20-250-000-200-00-600-22)
23. Delete.
24. Approval to accept a donation from Bill Hinman of Aaron Contracting to Washington Township High School as follows: Previously-used office furniture consisting of 18 Office Chairs and 23 Tables to replace worn/damaged furniture. Total value of donation is \$2,000.00. E.16
25. Approval for Boys/Girls Swimming Teams to utilize the swimming pool and locker rooms at St. Matthew's Recreation Center in Williamstown, NJ for the 2018-2019 swimming season, at a total cost of \$7,500.00 for the season.
26. Approval to purchase goal posts soccer nets from Field Turf through Educational Services Commission of New Jersey, #65MCESCCPS, per the attached. E.17
27. Approval to allow Drivers Education to charge a fee of \$175.00 to take students for the Driver's Test at New Jersey Motor Vehicle Commission.
28. Approval of petty cash account for Community-Based Instruction, not to exceed \$600.00 per activity; and approval of the following signers for the Community-Based Instruction Petty Cash Account:

Annette Miller
Tricia Holmes
Debra Hampshire

29. Approval of Science Petty Cash Fund for Bunker Hill Middle School in the amount of \$200.00.
30. Approval to accept a donation of mini-grants from the Washington Township Education Foundation in the amount of \$29,877.12 to support a mini-grant program at the Washington Township Public Schools per the attached. E.18
31. Resolution to contract with Jefferson Health /Kennedy University Hospitals to perform Substance Abuse Screenings for the 2018-2019 school year. (Account #11-000-000-219-00-320-22) E.19
32. September 2018 Energy Savings Improvement Plan (ESIP) lease bill list in the amount of \$69,976.26. E.20

MOTION

Moved by Mrs. Zachowski, seconded by Dr. Garrison, to approve Items 1-32.

ROLL CALL

Yes: Mr. Abbott Mr. Dinovi
Dr. Garrison Miss Halpin
Mrs. Metz Mrs. Orihel
Mrs. Yankanich Mrs. Zachowski
Mrs. Murphy

No: Mr. Abbott, Item 26
Dr. Garrison, Item 7
Mrs. Yankanich, Item 10

Abstain: Mr. Dinovi, Item 6, Initials B.D., and
ESS Northeast LLC
Mrs. Orihel, Item 30, Initials T.O.
Mrs. Zachowski, Item 6, Initials C.Z., PO
19-01981
Mrs. Murphy, Item 6, NJPSA, Vendor 3790

MOTION CARRIED.

SPECIAL
EDUCATION

Annette Miller, Administrative Liaison
The Board Instructional Affairs Committee and the

Administration recommend approval of the following:

1. Approved at work session.
2. TUITION
 - a. One-to-One aide for an emotionally disturbed student #308450 at Hampton Academy (Mount Holly, NJ), starting July 9, 2018 to July 27, 2018 at a tuition rate of \$900.00.
 - b. One-to-One aide for an autistic student #308126 at Gloucester County Special Services Bankbridge Development Center, starting July 9, 2018 to August 9, 2018 at a tuition rate of \$3,480.00.
 - c. One-to-One aide for a multiple disabled student #301102 at Gloucester County Special Services, Bankbridge (South Campus) July 9, 2018 to August 9, 2018 at a tuition rate of \$3,480.00.
 - d. One-to-One aide for an autistic student #304830 at Mary A. Dobbins (Mount Holly, NJ) starting July 5, 2018 to August 15, 2018 at a tuition rate of \$5,532.00.
 - e. To accept one (1) visually impaired student from Monroe Township School District to Chestnut Ridge Middle School retroactive to August 29, 2018 with a tuition rate of \$31,362.00 per year. Auxiliary services will be billed separately: 1:1 Assistant \$57,671.75 per year and a Vision Specialist will be billed at a rate of \$7,447.44 per year.

Student #305661
 - f. One (1) specific learning-disabled student to Brookfield Academy retroactive to September 6, 2018 at a

tuition rate of \$53,888.40 per year,
prorated from start date. (Lenape)

Student #310149

3. Extended School Year Attachment, June 2018

CHANGES/CORRECTIONS/RESCISSIONS:

- a. Revise tuition cost for student #307055 to Shady Lane School (Clarksboro, NJ), from \$3,480.00 to \$4,235.00 starting July 9, 2018 to August 8, 2018.
- b. Rescind tuition cost for student(s) #308223 and #10633 at Gloucester County Special Services Bankbridge Development Center, starting July 9, 2018 to August 9, 2018 at a rate of \$4,235 each.
- c. Rescind one-to-one assistant tuition cost for student(s) #308223 and #10633 at Gloucester County Special Services Bankbridge Development Center, starting July 9, 2018 to August 9, 2018 at a rate of \$3,480.00 each.
- d. Rescind tuition cost for student #308091 at Gloucester County Special Services Bankbridge Elementary, starting July 9, 2018 to August 9, 2018 at a rate of \$4,235 each.
- e. Rescind one-to-one assistant tuition cost for student(s) #308091 at Gloucester County Special Services Bankbridge Elementary, starting July 9, 2018 to August 9, 2018 at a rate of \$3,480.00 each
- f. Change the tuition rate for the following six students attending Bancroft School to \$67,071.60 each per year previously approved on the August 2018 agenda.

Students #302687
11148
10784
301111
10625
10676

- g. Revise tuition cost for (2) students attending Bancroft (Mt. Laurel, NJ) from \$10,645.12 each to \$11,923.84 each, starting July 5, 2018 to August 17, 2018.

Students #10676
11148

- h. Revise tuition cost for (4) students attending Bancroft (Haddonfield, NJ) from \$10,645.12 each to \$11,923.84 each, starting July 5, 2018 to August 17, 2018.

Students #302687
10784
301111
10625

MOTION Moved by Dr. Garrison, seconded by Miss Halpin, to approve Items 2 and 3.

ROLL CALL	Yes:	Mr. Abbott	Mr. Dinovi
		Dr. Garrison	Miss Halpin
		Mrs. Metz	Mrs. Orihel
		Mrs. Yankanich	Mrs. Zachowski
		Mrs. Murphy	

MOTION CARRIED.

NEGOTIATIONS The Board Negotiations Committee and the Administration recommend approval of the following:

Dr. Garrison announced the following negotiations:

WTSA	September 25
WTSSSPA	October 1
	October 25

NEW
BUSINESS

Dr. Garrison indicated she attended back-to-school nights, and she was pleased with what she saw. Whitman's theme was "Color Whitman with Kindness." It enhances our anti-bullying program. Hurffville has a new mascot, Hero. He is totally adorable. Six students fill the role of Hero, and no one knows who they are. Hero was welcoming all the parents.

Mr. Abbott said they received the school district strategic vision; and on Page 3, they reviewed the delivery of all services. He asked why the transportation manager would be listed under Food Services.

Miss Meehan explained the numbers are up a line a little bit.

Dr. Garrison said she received an email about the before- and after-school program at the middle school. She suggested sending out a survey to see if there is an interest.

Mrs. Murphy said they studied this a couple of years ago, and there wasn't enough interest at the schools to staff the program in the various buildings, so we didn't move forward with it.

Mrs. Murphy suggested putting it in Student Activities.

The Board discussed doing a survey to parents.

Mrs. Zachowski wondered if they would be able to bring middle school students to one of the middle schools for before- and after-school care, and if we could consider that if they don't have enough kids needing this service.

Mr. Bollendorf announced that all our schools have been designated as "Future-Ready" Schools, and they will receive certificates for this accomplishment. It is nice to be recognized for our work in Washington Township. It was an immense amount of work, and he is appreciative of the amount of work

of so many people.

Mrs. Murphy said she was part of the original group two years ago at the high school. It shows leadership, because that same group could have gone on to do the work themselves; but instead they trained and pulled people together, and they got buy-in. That is how you make success long term and sustainable. She thanked the group.

Dr. Garrison read an email from Ms. Kersznowski on the meaning of Future Ready Schools.

Mrs. Murphy asked with regard to upgrading our efficiencies and analyzing our process if that was addressed specifically in the strategic plan. What comes to mind is the stipend issue we had at the last meeting. She asked if there are opportunities for us to save money.

Miss Meehan explained as part of her team, they review their processes every other year. They have standard operating procedures. One of their problems is that there are a lot of mandates by the State of New Jersey that are a complete waste of time. If she doesn't do them, they get written up in an audit report and fail QSAC. She reviews who has access to what in the programs for security reasons. She can't speak to the other areas.

Mrs. Murphy asked if there is an organization that comes in and audits the process and helps you to be more efficient and save money.

Miss Meehan explained that we had RFPs in the past. They had an RFP that looked at Central, the Operations Building, and Special Education (refinements were done). If you don't know the industry, specifically, they don't know what is and is not mandated. She can put something out to her roundtable to see if anyone knows of it.

Mrs. Murphy would like to recommend to the Board that we be part of the process going forward on the budget process. She would like a report on what this quarter looks like, and what is going on for

us. She would like a verbal report once a quarter. Also, there is an anticipated number of the projects done over the summer. She would like to know how much money was exceeded, or was money saved.

Mr. Bollendorf thinks there is some merit to providing that to the Board. We are absorbing jobs through attrition that result in cuts and reductions in cost to the district. As we move forward in time, we hope to maintain solid programing with good facilities. You can only do that with appropriate and good information.

OPEN TO
THE PUBLIC

Moved by Mrs. Zachowski, seconded by Mrs. Halpin, to open to the public.

MOTION CARRIED.

Connie Baker, Washington Township - There is no system that is full proof. She asked what exactly is the assessment done in the early grades for testing. She asked if the Board could begin to think about an independent consultant coming in to look at our staffing and class size, then make an independent decision on what needs to be done. We have 7,400 students. She would like to know how they can restructure.

Megan Watson, Washington Township - Mrs. Watson suggested if you are going to do a survey for middle school child care after school, they should ask the fifth-grade parents. She said her daughter had the same problems with Financial Literature. She was in contact with Mr. Konecki over the summer, and her daughter is still having problems. Mrs. Murphy mentioned a report on breakage every couple of months. She cautioned Mrs. Murphy to not tie the hands of the negotiating committee with the report she asked for. For career-bound students, she is glad to hear that the medical academy is not just focusing on the college-bound student. She would like to hear more.

Mr. Bollendorf said Mr. Abbott and he have been

collaborating with someone involved with the South Jersey labor organizations. He has been unable to leave a message. Our plan would be to bring back to the high school something that was in place for many years--have these trade labor organizations do symposiums for our kids and guidance office. There is a shortage of qualified workers in the trades. We are trying to expose kids to career opportunities.

Mr. Bollendorf said they want to provide the opportunity for students to move to a different direction if the area they chose is not working for them. Five main academies are: (1) marketing, (2) engineering, (3) communications, (4) accounting, and (5) entrepreneurship.

CLOSE TO THE
PUBLIC

Moved by Mrs. Zachowski, seconded by Miss Halpin, to close to the public.

MOTION CARRIED.

Mrs. Murphy said that district goals need to be approved in October.

Mrs. Murphy said that Mr. Abbott will run the Regular Session in October because she will be traveling on business.

Mrs. Murphy said that Board Docs training will take place at the Work Session.

MEETING
ADJOURNED

Moved by Miss Halpin, seconded by Mrs. Zachowski, to adjourn at 9:50 p.m.

MOTION CARRIED.

Respectfully submitted,



Margaret F. Meehan, CPA
School Business Administrator/Board Secretary