

BOARD OF EDUCATION
OF
WASHINGTON TOWNSHIP SCHOOL DISTRICT
206 EAST HOLLY AVENUE
SEWELL, NJ 08080-9931

The mission of the Washington Township Public Schools is to provide a safe, positive, and progressive environment that provides opportunity for all students to attain the knowledge and skills specified in the NJ State Learning Standards at all grade levels, as to ensure their full participation in an ever-changing world as responsible, self-directed and civic-minded citizens.

Adopted by the Board of Education on September 26, 2017

AGENDA FOR REGULAR MEETING - September 24, 2018

I. OPENING - ROLL CALL

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Eileen Abbott Central Administration Building; mailing written notice to the **Courier Post** and the **South Jersey Times** and filing written notice with the Clerk of the Township of Washington on July 17, 2018.

This meeting is being videotaped. Anyone not wishing to be seen on television may be excused.

PLEDGE OF ALLEGIANCE

II. PRESENTATIONS

Presenter: J. Barnes

Chestnut Ridge Middle School

Chestnut Ridge Middle School (CRMS) director of choral activities, Katie Kershaw, and her students will showcase their two extracurricular ensembles. "Con Brio," translated "with force" is an all-male, non-auditioned ensemble that offers a unique opportunity for young male singers. "Vocalise," translated "vocal agility," is an all-female auditioned chorus that allows young, advanced female singers to further their musical ability and explore a variety of musical repertoire. Former CRMS student and 2016 WTHS graduate, Ray Sambor, will accompany both groups on the keyboard for their performances of "Runaround Sue" and "I had a Paint Box," respectively.

Presenter: K. Murphy

WTHS Athletics: National Federation of High School Networks

Washington Township High School Athletic Director Kevin Murphy and a representative from the National Federation of State High School Association (NFHS) Network will provide an overview of the newly implemented Pixellot technology program that was installed at Tom Brown Field. The program features an automated camera system that produces live streams, and archived on-demand viewing options, for all athletic events at the facility that are viewable from smart televisions, computers and mobile devices.

III. SCHOOL/COMMUNITY RELATIONS

Student Registration, Data Technology and Information Manager, Jan Giel, will update the Board of Education with a report.

IV. CORRESPONDENCE

1. Letter dated August 30, 2018 from Christine A. Soto, State of New Jersey, re: NCLB Title I Audit.

V. APPROVAL OF MINUTES: August 20 & 28, 2018

VI. OLD BUSINESS

VII. OPEN TO THE PUBLIC

VIII. REPORT OF THE SUPERINTENDENT

1. Acceptance of 2016-17 NJ Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* Summary Report. Attachment No. 1
2. Approval of 2017-18 NJ Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* Summary Report. Attachment No. 2
3. Acceptance of HIB Summary Report (SSDS) for the period from January 1, 2018 through July 31, 2018, as presented by the Superintendent
4. The Superintendent must inform the Board of Education at a public meeting before September 30 of the number of pupils who graduated and the number of pupils denied graduation from the June 2018 graduating class. In addition, a written report is filed with the State Department of Education.

Number of seniors enrolled on June 18, 2018	564
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Number of students who received a diploma as of August 2018	563
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Number of students who were not awarded a diploma	1
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Number of graduates who were exempt from passing PARCC testing or another substitute competency test. (not including circumstances from Special Education, if any)	7
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Number of graduates who were awarded a diploma under any State mandated graduation test	556
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Percentage of seniors who received 99.8%
diplomas by August 2018

5. Approval of Resolution recognizing the week of October 2, 2018 as Week of Respect in the Washington Township Public Schools. Attachment No. 3

IX. REPORTS OF COMMITTEES

A. INSTRUCTION Jack McGee,
Administrative Liaison

The Board Instructional Affairs Committee and the Administration recommend approval of the following:

1. Approval requested of the WTPS Home Instruction Manual for 2018-19. Attachment A.1
2. Approval of the 2018-2019 Field Trip Destination List. Attachment A.2
3. Approval of the 2018-2019 PreK-Grade 12 Courses of Study Manual Attachment A.3
4. Approval to submit ESEA Title III Bilingual Waiver for the 2018-2019 School Year. Attachment A.4 (Available for Regular Session Agenda)
5. Approval of the 2018-2019 WTPS District Professional Development Plan. Attachment A.5 (Available for Regular Session Agenda)
6. Approval of the 2018-2019 School Level Professional Development Plans Attachment A.6 (Available for Regular Session Agenda)

B. POLICY Jack McGee, Administrative Liaison

Administration recommends approval of the following:

Readings of the following Administrative
Procedures and Policies.

Approval
requested at
work session

1. First Reading:

P 2412	Home Instruction due to Health Condition	<u>Attachment B.60</u>
R 2412	Home Instruction due to Health Condition	<u>Attachment B.61</u>
P 6620	Petty Cash	<u>Attachment B.62</u>
R 6620	Petty Cash	<u>Attachment B.63</u>
R 5430	Weighted Grading	<u>Attachment B.64</u>
R 5600	Threat Assessment Form Only	<u>Attachment B.65</u>
P 5339	Dyslexia	<u>Attachment B.92</u>

See attached list of policies/regulations for 1st Reading. These were reviewed at the Policy Summit and minimal changes were requested. (B.66 through B.91)

2. Second Reading:

See attached list of policies/regulations for Second Reading. These were reviewed at the Policy Summit and no changes were requested. (B.1 through B.59)

C. STUDENT ACTIVITIES/SERVICES Janice M. Giel,
Administrative Liaison

Administration recommends approval of the
following:

1. Alternative school placements for the month of September per attached. Attachment C.1
2. Homeless, charter, and foster students for the month of September per attached. Attachment C.2 (Available for Regular Session Agenda)
3. Placement of three regular education

students to Camden County Vocation Technical School for the 2018-19 school year at a tuition rate of \$8,632 per student. (Acct. #11-000-000-100-00-563-37)

Students #9701768899, #8230597887, #6505605618

D. HUMAN RESOURCES Sharon A. Rife,
Administrative Liaison

Superintendent recommends acceptance/approval of the following:

Approval
requested at
work session

1. Ms. Charisse Ford's letter of retirement by means of resignation as Instructional Assistant - BSI, Bells Elementary School, effective August 27, 2018. Ms. Ford has worked for the Washington Township School District approximately 13 years.

Approval
requested at
work session

2. Mr. James Hudock's letter of retirement as Technology Education Teacher, High School 11/12, effective October 31, 2018. Mr. Hudock has worked for the Washington Township School District approximately 36 years.

Approval
requested at
work session

3. Ms. Eugenia Sullivan's letter of retirement as Manager of Transportation, Transportation Department, effective September 30, 2018. Ms. Sullivan has worked for the Washington Township School District approximately 29 years.

Approval
requested at
work session

4. Ms. Carolyn DiRaddo's letter of retirement as Food Service Worker, Chestnut Ridge Middle School, effective September 30, 2018. Ms. DiRaddo has worked for the Washington Township School District approximately 19 years.

Approval
requested at
work session

5. Ms. Mary Fallon's letter of retirement as Hall/Lavatory Monitor, High School 11/12, effective October 31, 2018. Ms. Fallon has worked for the Washington Township School District approximately 17 years.

Approval

6. Ms. Ale Maciunas' letter of retirement as

requested at
work session

Educational Media Specialist, Birches Elementary School, effective December 31, 2018. Ms. Maciunas has worked for the Washington Township School District approximately 25 years.

Approval
requested at
work session

7. Ms. Jonelle Aquilino's letter of resignation as Special Education Assistant 1:1, High School 9/10, effective August 24, 2018.

Approval
requested at
work session

8. Ms. Sarah Moore's letter of resignation as Special Education Assistant 1:1, Thomas Jefferson Elementary School, effective August 24, 2018.

Approval
requested at
work session

9. Ms. Gabrielle McCabe's letter of resignation as Special Education Assistant 1:1, High School Core, effective August 27, 2018.

Approval
requested at
work session

10. Ms. Maria Buonadonna's letter of resignation as Special Education Assistant - PSD, GTECC, effective August 27, 2018.

Approval
requested at
work session

11. Ms. Monica DiTullio's letter of resignation as Clerical Assistant, High School Core, effective September 26, 2018.

Approval
requested at
work session

12. Ms. Rachel Bolt's letter of resignation as Teacher Assistant - BSI, Whitman Elementary School, effective August 13, 2018.

Approval
requested at
work session

13. Ms. Tiffany Daly's letter of resignation as part-time ESL Teacher, GTECC/Thomas Jefferson Elementary School, effective August 28, 2018.

Approval
requested at
work session

14. Ms. Stephanie Lento's letter of resignation as Specialized Instructional Assistant, Hurffville Elementary School, effective August 30, 2018.

Approval
requested at
work session

15. Ms. Cheryl Jones' letter of resignation as Secretary III (12 month), Human Resources, effective September 28, 2018.

Approval
requested at
work session

16. Ms. Lynne Monteith's letter of resignation as Student Supervision Assistant, High School 11/12, effective September 28, 2018.

Ratify the following:

Approval
requested at
work session

1. Accept the appointment of Chelsea Elizabeth Shanks, Special Education Teacher, Bells Elementary School, for the 2018/19 school year, effective September 10, 2018 BA, Step F, \$53,640 per annum. Ms. Shanks received BA from Rowan University. (Replacing Patti Daley) (Acct. #11-213-000-100-00-101-05, Pos. #TCH-0503).

Approval
requested at
work session

2. Accept the appointment of Ashley W. Elmes, part-time Language and Literacy Instructor, Thomas Jefferson Elementary School, for the 2018/19 school year, effective August 27, 2018, BA, Step A, \$26,545 per annum. Ms. Elmes received BA from Rowan University. (New Position) (Acct. #20-231-000-100-00-101-10, Pos. #TCH-0854).

Approval
requested at
work session

3. Accept the appointment of Alyssa A. Cooper, Basic Skills Interventionist, Orchard Valley Middle School, for the 2018/19 school year, effective August 27, 2018, MA, Step C, \$56,055 per annum. Ms. Cooper received MA from Rowan University. (New Position) (Acct. #20-231-000-100-00-101-13, Pos. #TCH-0853).

Approval
requested at
work session

4. Accept the appointment of Deborah Louise Versace, Special Education Assistant 1:1, Orchard Valley Middle School, for the 2018/19 school year, effective August 27, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Replacing Brittany Warren) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0451).

Approval
requested at
work session

5. Accept the appointment of Kelly Michelle Keller, Health Assistant, Chestnut Ridge Middle School, for the 2018/19 school year,

effective September 4, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Replacing Jennifer Sullivan) (Acct. #11-000-000-213-00-110-14, Pos. #AST-0090).

Approval
requested at
work session

6. Accept the appointment of Erika Yamelyn Juarez, Special Education Assistant 1:1, Whitman Elementary School, for the 2018/19 school year, effective September 10, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Replacing Dawn Porcari) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0433).

Approval
requested at
work session

7. Accept the appointment of Colleen Mary Clement, Special Education Teacher, High School 11/12, for the 2018/19 school year, effective September 7, 2018, BA, Step J, \$56,790 per annum. Ms. Clement received BA from Rowan University. (Replacing Sarah Sacco) (Acct. #11-213-000-100-00-101-17, Pos. #TCH-0759).

Approval
requested at
work session

8. Accept the appointment of Kellyann Michelle Mullin, Special Education Assistant 1:1, Whitman Elementary School, for the 2018/19 school year, effective September 10, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Replacing Luane Luu) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0482).

Approval
requested at
work session

9. Accept the appointment of Rosemarie L. Taormina, Special Education Assistant 1:1, Hurffville Elementary School, for the 2018/19 school year, effective September 10, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Position Transfer) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0217).

Approval
requested at
work session

10. Accept the appointment of Heather Michele Sullivan, Secretary III (12 month), Curriculum, for the 2018/19 school year, effective September 17, 2018, \$47,794 per annum. (Replacing Rebecca Burr) (Acct. #11-000-000-221-00-105-21, Pos. #SEC-0043).

Approval
requested at
work session

11. Accept the appointment of Tami Marie McAteer, Cafeteria/Playground Assistant, Bunker Hill Middle School, for the 2018/19 school year, effective September 10, 2018, 3 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations. (Replacing Amanda Harris) (Acct. #11-000-000-262-40-107-15, Pos. #AST-0286).

Approval
requested at
work session

12. Accept the following transfers for the 2018/19 school year. Attachment D.1

Superintendent recommends approval of the following:

Approval
requested at
work session

1. Accept the following Professional Development in accordance with A-5. Attachment D.2
2. Accept the following student teaching/field placements in Washington Township School District for the 2018/19 school year. Attachment D.3 (Available for Regular Session Agenda).

Approval
requested at
work session

3. Accept the following Co-Curricular recommendations, rescissions and volunteers for the 2018/19 school year. Attachment D.4

Approval
requested at
work session

4. Approval of Patricia Shaw to review employee physicals for the 2018/19 school year at the daily substitute rate of \$170/day, not to exceed 4 days, effective September 18, 2018. (Acct. #11-000-000-213-46-104-00).

Approval
requested at

5. Accept the change/transfer of the following positions for the 2018/19 school

work session

year. Attachment D.5

Approval
requested at
work session

6. Accept the following lane changes for the 2018/19 school year. Attachment D.6
7. Unpaid intermittent leave of absence for Maureen Wohlgemuth, Special Education Assistant 1:1, Chestnut Ridge Middle School, beginning August 27, 2018 and ending June 30, 2019.
8. Unpaid intermittent leave of absence for Maria Mazzuca, Food Service Worker, High School 9/10, beginning August 28, 2018 and ending June 30, 2019.
9. Paid sick leave of absence for disability associated with childbirth for Amanda Pietrangelo, School Psychologist, Bunker Hill Middle School/Chestnut Ridge Middle School, beginning November 19, 2018 and ending January 13, 2019. Unpaid leave of absence, under the New Jersey Family Leave Act, beginning January 14, 2019 and ending April 7, 2019.

Approval
requested at
work session

10. Accept the following substitute Bus Drivers for the 2018/19 school year per approved substitute rate, not to exceed 29 hrs/week. (Acct. #11-000-000-270-46-160-35).

Frank J. Barnes
Lisa M. Wehrman

Approval
requested at
work session

11. Accept the following substitute Tractor Trailer Driver for the 2018/19 school year per approved substitute rate, not to exceed 29 hrs/week retroactive to September 15, 2018. (Acct. #11-000-000-270-46-160-35).

Scott Fischer

Approval
requested at
work session

12. Accept Gayle Bradley, childcare assistant, to work on any days that the childcare facility is open including the first teacher day in August and the last teacher day in June, all

staff in-service days and all non-student days, retroactive to August 27, 2018.
Compensation: Her contracted hourly rate, pending conclusion of the WTSSSPA-Board of Education negotiations. (Acct. #63-990-403-100-28-106-17).

**Approval
requested at
work session**

13. Accept the following staff member to teach a sixth period class during the 2017/18 school year retroactive to January 27, 2018.
Compensation: \$2,050.00

Kiriaki Pechoux - BHMS
Intro to French - Grade 6
Semester 2
January 27, 2018 - June 18, 2018
Acct. #11-130-000-100-47-101-15

**Approval
requested at
work session**

14. Approval to increase the hours for Christine Waddington, Specialized Instructional Assistant, Bunker Hill Middle School for the 2018/19 school year from 6.25 hrs/day, 5 days/week to 6.75 hrs/day, 5 days/week, \$14.64 per hour retroactive to August 27, 2018, pending conclusion of the WTSSSPA-Board of Education negotiations. (Acct. #11-000-000-217-00-110-22, Pos. #SPC-0120).
15. Accept the appointment of Stephanie Marie Price, Special Education Assistant 1:1, Whitman Elementary School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour

pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Position transfer) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0253).
16. Accept the appointment of Christina Elizabeth Pellegrino, Library Assistant, Bunker Hill Middle School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations.

(Replacing Patricia Wolfe) (Acct. #11-000-000-222-00-110-15, Pos. #AST-0198).

17. Accept the appointment of Jenna Marie Liczbinski, Special Education Assistant, Orchard Valley Middle School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Jaclyn Haigh) (Acct. #20-250-000-100-00-106-13, Pos. #AST-0068).
18. Accept the appointment of Jacquelyn L. Ade, Special Education Assistant 1:1, Whitman Elementary School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Sheila Verrillo) (Acct. #20-250-000-200-00-100-22, Pos. #AST-0106).
19. Accept the appointment of Michelle L. Larranaga, Special Education Assistant 1:1, Orchard Valley Middle School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Janice Comuso) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0353).
20. Accept the appointment of Wendy Lynn Gundrum, Special Education Assistant - PSD, GTECC, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 4 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Victoria Waters) (Acct. #11-215-000-100-00-106-03, Pos. #AST-0263).

**Approval
requested at
work session**

21. Accept the appointment of Theresa M. Graziano, Clerical Assistant, Special Education Department, for the 2018/19 school year, effective September 24, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Kimberly Mellwig) (Acct. #11-000-000-219-00-105-22, Pos. #AST-0505).

**Approval
requested at
work session**

22. Accept the following staff member as an alternate to conduct the SAT Review Program for the 2018/19 school year. Compensation: \$43.00 per hour (Acct. #11-140-000-100-47-101-17).

Ashley Pierson

23. Accept the following student as a worker in the Telecommunications Work Study Program for the 2018/19 school year. Compensation: minimum wage per hour. Reimbursement by the Enterprise Fund Account (Acct. #64-990-000-320-47-110-17).

Sophie Maxine Aguila

24. Accept the following transfer for the 2018/19 school year.

Sheila Verrillo, Special Education Assistant 1:1, Whitman Elementary School, 3.5 hrs/day, 5 days/week, \$12.74 per hour (Acct. #20-250-000-200-00-100-22, Pos. #AST-0106) to Teacher Assistant - BSI, Bells Elementary School, 6 hrs/day, 5 days/week, \$12.74 per hour (Acct. #11-230-000-100-00-106-05, Pos. #AST-0015) (Replacing Susan Kleva) effective October 1, 2018.

**Approval
requested at
work session
Approval**

25. Approval to rescind contract for Joseph N. Bollendorf 9/1/2015 through 6/30/19.
26. Accept contract for Joseph N. Bollendorf for

requested at
work session

7/1/18 through 6/30/21.

27. Information item: Positions presently vacant. Interviews are being conducted. Some of the positions may appear on the regular agenda. Attachment D.7

E. FINANCE/FACILITIES Margaret F. Meehan,
Administrative Liaison

The Board Business Affairs Committee and the Administration recommend approval of the following:

1. Board Secretary's report for the month ending August 30, 2018. E.1 Available for Regular Session Agenda.
2. Treasurer's financial report for the month of August 2018. E.2 Available for Regular Session Agenda.
3. Board Secretary's Monthly Certification, Budgetary Line Item status for the month of August 2018 as follows:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 30, 2018 no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Margaret F. Meehan
Board Secretary

Date

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board certified that as of August 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

Margaret F. Meehan
Board Secretary

Date

4. REQUISITION FOR TAXES

RESOLVED, that the amount of district taxes exclusive of the debt service requirements, needed to meet the obligations of this Board for the next eight (8) weeks is \$14,543,439.99 and that the Township Council is hereby requested to place in the hands of the Treasurer of School Monies that amount on or before November 10, 2018.

5. Account transfers. E.3

6. September 2018 warrant bill list in the amount of \$_____. E.4 Available for Regular Session Agenda.

7. September 2018 textbook lease bill list in the amount of \$_____. E.5 Available for Regular Session Agenda.

8. September 2018 construction bill list in the amount of \$_____. E.6 Available for Regular Session Agenda.

9. September 2018 Energy Savings Improvement Plan (ESIP) lease bill list in the amount of \$_____. E.7 Available for Regular Session Agenda.

10. September 2018 Food Service bill list in the amount of \$_____. E.8 Available for Regular Session Agenda.

11. September 2018 Food Service Financial Report. E.9 Available for Regular Session Agenda.

12. Resolution to approve State Contract purchases. E.10 Available for Regular Session Agenda.

13. Disposal of Fixed Assets. E.11 Available for Regular Session Agenda.
14. Approval of 2019-2020 Budget Goals per the attached. E.12 Available for Regular Session Agenda.
15. Approval of the following Request to be Operational at Washington Township High School for the 2018-2019 school year:

a. Women's Forum

16. Approval of transportation Joint Venture with Gateway Board of Education for the 2018-2019 school year as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
Abilities Center	Gateway	GW-33	\$67.64
Durand	Gateway	GW-40	\$114.48

17. Approval of transportation routes through Gloucester County Special Services School District starting September 6, 2018 as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
Whitman	Delaware City	S6017	\$169.50
Birches	Holcomb	S6918	\$250.00

18. Approval of the following bids, proposals, and renewals:

Approval
requested at
work session

- a. 19-030 Purchase/Delivery of School Bus & Van Tires - Custom Bandag and Service Tire Truck Center. E.13
 - b. 19-029 Boiler Cleaning, Calibration & Maintenance - Multi-Temp Mechanical, Inc. E.14
 - c. RFP 17-028 Payroll Services, Renewal #1 - Primepoint LLC. E.15
19. Approval of transportation Joint Venture

with Delsea Regional School District for the 2018-2019 extended school year (ESY) as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
Bancroft	Delsea	SP12	\$24,020.00

20. Approval of transportation Joint Venture with Hamilton School District for the 2018-2019 school year as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
Mary Dobbins	Ricks Bus Co.	MDS1	\$324.79

21. Approval to increase not to exceed for EBS Healthcare Staffing Services from \$10,000.00 to \$95,000.00.
22. Approval of petty cash accounts for the MD/Autism Classes at Birches Elementary Hurffville Elementary, Thomas Jefferson Elementary and Chestnut Ridge Middle Schools in the amount of \$250.00 each. (Account #20-250-000-200-00-600-22)
23. Approval to charge the 2018-2019 IDEA Grant the cost of salaries as per the attached. (Account #20-250-000-100-00-100-08, -09, -13, and -22; and Account #20-250-000-200-00-100-22)
24. Approval to accept a donation from Bill Hinman of Aaron Contracting to Washington Township High School as follows: Previously-used office furniture consisting of 18 Office Chairs and 23 Tables to replace worn/damaged furniture. Total value of donation is \$2,000.00. E.16
25. Approval for Boys/Girls Swimming Teams to utilize the swimming pool and locker rooms at St. Matthew's Recreation Center in Williamstown, NJ for the 2018-2019 swimming season, at a total cost of \$7,500.00 for the season.

26. Approval to purchase goal posts from Field Turf through Educational Services Commission of New Jersey, #65MCESCCPS, per the attached. E.17
27. Approval to allow Drivers Education to charge a fee of \$279.00 to take students for the Driver's Test at New Jersey Motor Vehicle Commission.
28. Approval of petty cash account for Community-Based Instruction, not to exceed \$600.00 per activity; and approval of the following signers for the Community-Based Instruction Petty Cash Account:

Annette Miller
Tricia Holmes
Debra Hampshire

29. Approval of Science Petty Cash Fund for Bunker Hill Middle School in the amount of \$200.

F. SPECIAL EDUCATION Annette Miller,
Administrative Liaison

The Board Instructional Affairs Committee and the Administration recommend approval of the following:

Approval
requested at
work session

1. Approval of the following Proposal for Improvement:
Special Education Community-Based Instruction Attachment F.1
2. TUITION
 - a. One-to-One aide for an emotionally disturbed student #308450 at Hampton Academy (Mount Holly, NJ), starting July 9, 2018 to July 27, 2018 at a tuition rate of \$900.00.

- b. One-to-One aide for an autistic student #308126 at Gloucester County Special Services Bankbridge Development Center, starting July 9, 2018 to August 9, 2018 at a tuition rate of \$3,480.00.
- c. One-to-One aide for a multiple disabled student #301102 at Gloucester County Special Services, Bankbridge (South Campus) July 9, 2018 to August 9, 2018 at a tuition rate of \$3,480.00.
- d. One-to-One aide for an autistic student #304830 at Mary A. Dobbins (Mount Holly, NJ) starting July 5, 2018 to August 15, 2018 at a tuition rate of \$5,532.00.
- e. To accept one (1) visually impaired student from Monroe Township School District to Chestnut Ridge Middle School retroactive to August 29, 2018 with a tuition rate of \$31,362.00 per year. Auxiliary services will be billed separately: 1:1 Assistant \$57,671.75 per year and a Vision Specialist will be billed at a rate of \$7,447.44 per year.

Student #305661

3. Extended School Year Attachment, June 2018

CHANGES/CORRECTIONS/RESCISSIONS:

- a. Revise tuition cost for student #307055 to Shady Lane School (Clarksboro, NJ), from \$3,480.00 to \$4,235.00 starting July 9, 2018 to August 8, 2018.
- b. Rescind tuition cost for student(s) #308223 and #10633 at Gloucester County Special Services Bankbridge Development Center, starting July 9, 2018 to August 9, 2018 at a rate of \$4,235 each.
- c. Rescind one-to-one assistant tuition

cost for student(s) #308223 and #10633 at Gloucester County Special Services Bankbridge Development Center, starting July 9, 2018 to August 9, 2018 at a rate of \$3,480.00 each.

- d. Rescind tuition cost for student #308091 at Gloucester County Special Services Bankbridge Elementary, starting July 9, 2018 to August 9, 2018 at a rate of \$4,235 each.
- e. Rescind one-to-one assistant tuition cost for student(s) #308091 at Gloucester County Special Services Bankbridge Elementary, starting July 9, 2018 to August 9, 2018 at a rate of \$3,480.00 each
- f. Change the tuition rate for the following six students attending Bancroft School to \$67,071.60 each per year previously approved on the August 2018 agenda.

Students # 302687
11148
10784
301111
10625
10676

G. NEGOTIATIONS

The Board Negotiations Committee and the Administration recommend approval of the following:

X. NEW BUSINESS

XI. OPEN TO THE PUBLIC

XII. MEETING ADJOURNED

WASHINGTON TOWNSHIP BOARD OF EDUCATION

BOARD
MEETING September 17, 2018
RE: Work Session

PUBLIC
NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Eileen Abbott Central Administration Building; mailing written notice to the Courier Post and the South Jersey Times and filing written notice with the Clerk of the Township of Washington on September 6, 2018.

ROLL CALL

The meeting was called to order by Board president, Mrs. Murphy, at 6:32 p.m.

Board members present were Mr. Abbott, Dr. Garrison, Mrs. Metz, Mrs. Yankanich, Mrs. Zachowski, and Mrs. Murphy.

Miss Halpin arrived at 6:33 p.m.
Mrs. Orihel arrived at 6:40 p.m.

Also present were Miss Alestra, Mr. Betley, Mr. Bollendorf, Mr. McGee, Miss Meehan, Mrs. Miller, and Mrs. Rife.

Present for Open Session were Mrs. Ashbridge, Miss Giel, Mrs. Gerber, Dr. Gregor, and Miss Grimaldi.

EXECUTIVE
SESSION

Moved by Mr. Abbott, seconded by Mrs. Zachowski, to go into Executive Session at 6:33 p.m. with

adoption of the following resolution:

RESOLVED that pursuant to Section 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of: Personnel - Personnel Agenda, Assistants Shortfall; Legal - IRS Penalty.

FURTHER RESOLVED that discussion of such subject matter in Executive Session can be disclosed to the public, if appropriate, at such time as formal action, if any, is taken by the Board, either at conclusion of the Executive Session, or at a public session at some later date.

MOTION CARRIED.

OPEN
SESSION

Moved by Dr. Garrison, seconded by Miss Halpin, to go into Open Session at 6:24 p.m.

MOTION CARRIED.

The Board took a break until 7:35 p.m.

Mrs. Murphy read the following statement: This meeting is being videotaped. Anyone not wishing to be seen on television may be excused.

PLEDGE OF
ALLEGIANCE

Mrs. Murphy led the audience in the Pledge of Allegiance.

Mrs. Murphy read the district mission statement.

Mr. Abbott read the district goals.

PUBLIC
HEARING

Mrs. Murphy announced that they were holding a hearing for the superintendent's contract.

OPEN TO THE
PUBLIC

Moved by Mrs. Zachowski, seconded by Mrs. Metz, to open to the public for public comments on the superintendent's contract.

Dominick Ruggiero, Washington Township - Mr. Ruggiero indicated that he attended a number of meetings on school safety. During these discussions, he has questioned how the district is going to spot the troubled child who would be prone to violence. But never is a word mentioned about it. He questioned why the Board opened the superintendent's contract early, because he didn't think it was necessary.

No one else wished to speak.

The hearing part of the meeting was closed at 7:43 p.m.

CLOSE TO THE
PUBLIC

Moved by Mrs. Zachowski, seconded by Mr. Abbott, to close to the public.

MOTION CARRIED.

QUESTIONS ON
THE AGENDA

Mr. Abbott asked if they can update the field trip distance list. He said we have things that don't exist and some we probably don't use.

Mr. Abbott said under 18A of Finance, he felt they got an excellent price on school bus tires and thanked Miss Meehan.

Miss Meehan noted it was her Purchasing Department that did it.

Mr. Abbott asked on 18c what we pay for payroll services.

Miss Meehan said it is roughly around \$85,000 per year.

Mr. Abbott remarked that the goal post cost in Item 26 seems out of line.

Miss Meehan responded that it is through a cooperative; and the price was bid among the vendors and awarded by this cooperative. So other vendors had a chance to bid on it. That is why

we are going through this company.

Mr. Abbott indicated regarding Item 27, they were told the amount to take the student with our car to their driving test was \$279, but earlier, when they discussed it in the Business Committee, it was \$175.

OPEN TO
THE PUBLIC

Moved by Mrs. Zachowski, seconded by Mrs. Metz, to open to the public.

MOTION CARRIED.

Anthony Anastasio, Washington Township - Administration said they have universal screenings for all students. The policy says they screen if they see indicators of dyslexia. The universal he was talking about is that every child gets screened. It is incorporated in the regular assessment. Our assessments don't diagnose dyslexia. He asked do we have universal screening for all students in Kindergarten and 1st grade, or are we screening children based on indicators of dyslexia. The policy should reflect that. He would like to see it say we are doing it with fidelity (that they have certification in that).

Mrs. Gerber said we do have universal screening, then we dig deeper once we have information on that, then we have screeners who determine what the need is.

Mr. McGee said he would suggest that our policy is more robust than any 1 of the 20 districts he listed.

Mrs. Orihel asked for clarification if every child is screened or if it is just if there is an indicator.

Mrs. Gerber said that every child is screened.

Mrs. Halpin suggested that they put it in the policy that every child is screened. It just

says in the policy if there are 1 or more potential indicators, they are screened for dyslexia.

Mrs. Gerber said she can rework some of the language.

Mr. McGee suggested we can bring it back next week for a first reading.

Mr. Betley explained that you can approve it for a 1st reading tonight, and make the adjustment for the second reading.

Christine Kosar, WTSSSPA President - Mrs. Kosar announced that Truck or Treat is October 20 from 3 p.m. until 6 p.m. at the high school. There will be a DJ and food trucks. It is sponsored by the WTEA and WTSSSPA. October 22 is the first SEPAG meeting. October 29 is the PIE Meet the Candidates evening.

CLOSE TO
THE PUBLIC

Moved by Mrs. Zachowski, seconded by Mr. Abbott, to close to the public.

MOTION CARRIED.

ADMINISTRATIVE REQUESTS

MOTION Moved by Mrs. Murphy, seconded by Mrs. Zachowski, to approve Items 1 and 2 under Policy.

ROLL CALL	Yes: Mr. Abbott	Dr. Garrison
	Miss Halpin	Mrs. Metz
	Mrs. Orihel	Mrs. Yankanich
	Mrs. Zachowski	Mrs. Murphy

MOTION CARRIED.

MOTION Moved by Mr. Abbott, seconded by Miss Halpin to approve Items 1-16, Section 1, of the Human Resources agenda.

ROLL CALL	Yes: Mr. Abbott	Dr. Garrison
	Miss Halpin	Mrs. Metz

Mrs. Orihel	Mrs. Yankanich
Mrs. Zachowski	Mrs. Murphy

MOTION CARRIED.

MOTION Moved by Dr. Garrison, seconded by Mr. Abbott, to approve Items 1-12 (ratified items), Section 2, under Human Resources.

ROLL CALL	Yes:	Mr. Abbott	Dr. Garrison
		Miss Halpin	Mrs. Metz
		Mrs. Orihel	Mrs. Yankanich
		Mrs. Zachowski	Mrs. Murphy

MOTION CARRIED.

MOTION Moved by Mrs. Metz, seconded by Dr. Garrison, to approve Items 1, 3-6, 10-14, 21, 22, 25, and 26, Section 3, under Human Resources.

ROLL CALL	Yes:	Mr. Abbott	Dr. Garrison
		Miss Halpin	Mrs. Metz
		Mrs. Orihel	Mrs. Yankanich
		Mrs. Zachowski	Mrs. Murphy

No: Mrs. Murphy, Item 4

Abstain: Mr. Abbott, Items 25 and 26
 Mrs. Zachowski, Items 25 and 26
 Mrs. Murphy, Items 25 and 26

MOTION CARRIED.

MOTION Moved by Mr. Abbott seconded by Dr. Garrison, to approve Item 18a under Finance.

ROLL CALL	Yes:	Mr. Abbott	Dr. Garrison
		Miss Halpin	Mrs. Metz
		Mrs. Orihel	Mrs. Yankanich
		Mrs. Zachowski	Mrs. Murphy

MOTION CARRIED.

MOTION Moved by Dr. Garrison, seconded by Miss Halpin, to approve Item 1 under Special Education.

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ROLL CALL

Yes:	Mr. Abbott	Dr. Garrison
	Miss Halpin	Mrs. Metz
	Mrs. Orihel	Mrs. Yankanich
	Mrs. Zachowski	Mrs. Murphy

MOTION CARRIED.

COMMITTEE
REPORTS

The committee chairs gave a synopsis of their current committee meeting.

1. Negotiations/Personnel Committee
2. Student Activities/Communications Committee
3. Business Affairs Committee
4. Curriculum/Instruction

Dr. Garrison announced that they reached a tentative agreement with the WTPA.

Miss Meehan said they are working on the guides. A copy was sent to the WTPA, and they are waiting to hear back.

OLD BUSINESS

Mr. Abbott announced that he and Mrs. Zachowski attended an all-day NJSBA school law seminar. It was informative and covered topics such as tenure, OPRA, seniority, and labor relations.

Mrs. Zachowski said Mr. Abbott, Mrs. Murphy, and she sat as a committee last Tuesday and reviewed the Board bylaws. Some just needed a revision date change, and 11 required going over with Mr. McGee word changes and eliminations. She will set up a date with Mr. McGee.

Mrs. Zachowski said that one of the things they discussed last year was about the social media for Board members. That is not in a policy. We do have an electronics-use policy (what we can say in emails); however, we don't have anything in writing dealing with our usage of social media. She would like some direction.

Mrs. Murphy indicated that Mr. McGee did the work to give us the two sample policies on that, and there are other districts that have adopted it; but it is very tailored to their district.

Mrs. Zachowski said we need to tweak it to fit for us.

Mrs. Murphy said they have to look at the non-unit policy. We have to go over the changes.

Mr. Bollendorf indicated he will take care of that.

Mrs. Murphy stated with the electronic policy, it says you are only allowed to call in twice a year. Maybe we should rethink that line.

Mrs. Zachowski said when they were at the law workshop on Thursday, one of the things they brought up was the use of electronic communication for Executive Session. If something is discussed in Executive Session (which you can't participate in), you can't vote on it in Open.

Mr. Betley will have to look at that and get back to Board members.

Mrs. Zachowski asked for a show of hands if they want Mr. Betley to look into that so we know if we can or can't vote.

Mrs. Murphy did a straw vote.

The Board was in agreement.

NEW BUSINESS

Dr. Garrison asked Miss Meehan if she had the time to talk to the head of security about the NRA School Shield Program. They come in to check security measures.

Miss Meehan said she sent our Director of Security the website to review the information. We did have a gentleman from the state police come and assess the high school. She didn't know

if that would be conflicting. She was waiting to get that done first.

Mrs. Orihel announced that the WTEF Comedy Night is October 5 (\$30 a ticket-three comedians). She asked everyone to support their event.

Miss Giel added the WTEF is giving \$29,877 in mini-grants this year. It is a worthwhile event.

Mrs. Zachowski said on Saturday, she went to the Legislative Update. She will forward minutes to the Board, Mr. Bollendorf, and Miss Meehan when she receives them.

Mrs. Murphy said the noncollege-bound task force has completed its work. She sits on the committee. On October 2 it will be presented publicly in New Brunswick. We are doing a seminar on school funding. They want to get people from the winning end and the losing end.

Dr. Garrison stated that she has been attending back-to-school nights. She thanked administration for letting them visit. It was a great time. She liked the motto given, if you haven't done anything wrong today, you haven't done anything.

Mrs. Zachowski went to the back-to-school nights. She explained that they need permission to enter the school buildings. If the principals have something interesting they would like the Board to see, she requested that they ask them to come in.

Mrs. Murphy told Mr. D'Ostilio that she would like to see the Eagle Scout project.

Mrs. Murphy told Mr. Zimmerman that the trees between the Wedgwood school and the church look awesome. Mr. Franchi did a great job.

OPEN TO
THE PUBLIC

Moved by Mrs. Zachowski, seconded by Dr. Garrison, to open to the public.

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MOTION CARRIED.

Unknown Resident (no card), Washington Township -
She indicated that she feels it doesn't make
sense that the NRA is offering to help make our
schools safe.

CLOSE TO
THE PUBLIC

Moved by Mrs. Metz, seconded by Miss Halpin, to
close to the public.

MOTION CARRIED.

MEETING
ADJOURNED

Moved by Mrs. Metz, seconded by Miss Halpin, to
adjourn at 8:35 p.m.

MOTION CARRIED.

Respectfully submitted,



Margaret F. Meehan, CPA
School Business Administrator/
Board Secretary