

BOARD OF EDUCATION
OF
WASHINGTON TOWNSHIP SCHOOL DISTRICT
206 EAST HOLLY AVENUE
SEWELL, NJ 08080-9931

The mission of the Washington Township Public Schools is to provide a safe, positive, and progressive environment that provides opportunity for all students to attain the knowledge and skills specified in the NJ State Learning Standards at all grade levels, as to ensure their full participation in an ever-changing world as responsible, self-directed and civic-minded citizens.

Adopted by the Board of Education on September 26, 2017

AGENDA FOR REGULAR MEETING - October 30, 2018

I. OPENING - ROLL CALL

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Eileen Abbott Central Administration Building; mailing written notice to the Courier Post and the South Jersey Times and filing written notice with the Clerk of the Township of Washington on January 3, 2018.

This meeting is being videotaped. Anyone not wishing to be seen on television may be excused.

PLEDGE OF ALLEGIANCE

II. PRESENTATIONS

Presenter: J. Rose

Birches Elementary School

Students and staff will present an overview of the new ELA program, Wit and Wisdom, that is being implemented in third through fifth grades. The program uses curated texts, meaningful tasks and thoughtful design to help students develop the knowledge and skills they need to be successful readers, critical thinkers and effective communicators.

Presenter: S. Gregor

Overview of the District's "Flipped Classrooms"

Technology integration specialists Josh Hanlon and Liz Pitel will provide an overview of the District's move to "flipped classrooms" and the philosophy behind this shift in teaching and learning.

III. SCHOOL/COMMUNITY RELATIONS

Student Registration, Data Technology and Information Manager, Jan Giel, will update the Board of Education with a report.

IV. CORRESPONDENCE

1. Letters of Discipline for the month of September: 9/10 High School (69); 11/12 High School (72); Bunker Hill Middle School (10); Chestnut Ridge Middle School (22); Orchard Valley Middle School (14); and elementary schools (0).
2. Letter dated September 23, 2018 from Anthony Anastasio re: Universal Dyslexia Screening.

V. APPROVAL OF MINUTES: September 17 & 24, 2018

VI. OLD BUSINESS

VII. OPEN TO THE PUBLIC

VIII. REPORT OF THE SUPERINTENDENT

Approval
requested at
work session

1. Approval to affirm the Superintendent's recommendation on the HIB incidents reported in the September 24, 2018 HIB Report to the Board pursuant to Policy 5512.

153056_CRM_09122018
152998_BHM_09102018

2. Acceptance of fire drill reports and suspension reports as listed.

IX. REPORTS OF COMMITTEES

- A. INSTRUCTION Jack McGee,
Administrative Liaison

The Board Instructional Affairs Committee and the Administration recommend approval of the following:

1. Approval requested for the following Petition for Curriculum Change:
 - a. Culinary Arts 3 Attachment A.1
2. Approval to add the following destination to the 2018-2019 Field Trip Destination List:
 - a. The Haddon Fortnightly, 301 Kings Hwy. E., Haddonfield, NJ 08033 (*Students in Action Conference in November*)
 - b. Valley Forge National Park, 1400 North Outer Line Drive, King of Prussia, PA (*ROTC Cadets participating in a 14-mile hike*)
3. Approval requested of the WTPS Intervention & Referral Services Manual for 2018-19. Attachment A.2

Approval
requested at
work session

- B. POLICY Jack McGee, Administrative Liaison
Administration recommends approval of the following:

Readings of the following Administrative Procedures and Policies.

Approval
requested at
work session

1. First Reading:

- P 2481 Home or Out of School Instruction
Attachment B.2
R 2481 Home or Out of School Instruction
Attachment B.3
P 2417 Student Intervention & Referral
Services Attachment B.4
R 2417 Student Intervention & Referral
Services Attachment B.5
P 5561 Use of Physical Restraint & Seclusion
Attachment B.6
R 5561 Use of Physical Restraint & Seclusion
Attachment B.7

See attached list of policies/regulations for First Reading. These were reviewed at the Policy Summit. (B.8 through B.58)

2. Second Reading:

See attached list of policies/regulations for Second Reading. These were reviewed at the Policy Summit. (B.66 through B.91)

- C. STUDENT ACTIVITIES/SERVICES Janice M. Giel, Administrative Liaison

Administration recommends approval of the following:

1. Alternative school placements for the month of October per attached. Attachment C.1

Approval
requested at
work session

2. Homeless, charter, and foster students for the month of October per attached.
Attachment C.2 (Available for regular session.)
3. Approval for approximately 30 ROTC students to travel to the South Jersey Regional Airport and participate in a Civil Air Patrol Flight rescheduled for November 6, 2018. (Supersedes August 20, 2018 approval of September 21, 2018 flight.)
4. Approval of the 2018-19 WTHS winter sports schedules. Attachment C.3
5. Approval of Senior Privilege request for A.O. for the remainder of the 2018-19 school year.
6. Approval of Proposal for Improvement for School Beautification, WTHS 9/10 Wing.
Attachment C.4

D. HUMAN RESOURCES Sharon A. Rife,
Administrative Liaison

Superintendent recommends acceptance/approval of the following:

Approval
requested at
work session

1. Ms. Linda Thomas' letter of retirement as Supervisor Elementary Education, Hurffville Elementary School/ Wedgwood Elementary School, effective December 31, 2018. Ms. Thomas has worked for the Washington Township School District approximately 13 years.

Approval
requested at
work session

2. Ms. Mary Wood's letter of retirement as Special Education Teacher, Thomas Jefferson Elementary School, effective December 31, 2018. Ms. Wood has worked for the Washington Township School District approximately 23 years.

Approval
requested at
work session

3. Ms. Janice Sanders' letter of retirement as Special Education Teacher, Wedgwood Elementary School, effective January 31, 2019. Ms. Sanders has worked for the Washington Township School District approximately 24 years.

Approval
requested at
work session

4. Ms. Rose Mary Dempsey's letter of retirement as Co-Op/Special Education Teacher, High School 11/12, effective November 30, 2018. Ms. Dempsey has worked for the Washington Township School District approximately 30 years.

Approval
requested at
work session

5. Ms. Kimberly Tanner's letter of resignation as Teacher Assistant - BSI, Thomas Jefferson Elementary School, effective October 12, 2018.

Approval
requested at
work session

6. Ms. Elizabeth Kulis' letter of resignation as Specialized Instructional Assistant, Birches Elementary School, effective October 4, 2018.

Superintendent recommends approval of the following:

Approval
requested at
work session

1. Accept the following Professional Development in accordance with A-5. Attachment D.1
2. Accept the following student teaching/field placements in Washington Township School District for the 2018/19 school year. Attachment D.2 (Available for Regular Session Agenda).
3. Accept the following Co-Curricular recommendations, rescissions and volunteers for the 2018/19 school year. Attachment D.3
4. Unpaid leave of absence under the Federal Medical Leave Act, for Elaine Palmiero, Specialized Instructional Assistant, Chestnut Ridge Middle School, beginning

September 25, 2018 and ending December 17, 2018.

5. Paid sick leave of absence for Richard Zambino, Jr., Social Studies Teacher, High School 11/12, beginning September 10, 2018 and ending September 30, 2018. Unpaid leave of absence, under the Federal Medical Leave Act, beginning October 1, 2018 and ending January 1, 2019.
6. Paid sick leave of absence for Katelyn Haughey, Special Education Teacher, Orchard Valley Middle School, beginning October 8, 2018 and ending October 30, 2018 (1/2 day). Unpaid leave of absence, under the Federal Medical Leave Act, beginning October 30, 2018 (1/2 day) and ending January 22, 2019.
7. Paid sick leave of absence for disability associated with childbirth for Tina DePaul, Elementary Teacher, Hurffville Elementary School, beginning January 14, 2019 and ending March 10, 2019. Unpaid leave of absence, under the New Jersey Family Leave Act, beginning March 11, 2019 and ending June 2, 2019.
8. Unpaid intermittent leave of absence for Linda Beatty, Secondary Force Bus Driver, Transportation, beginning October 1, 2018 and ending June 30, 2019.

Approval
requested at
work session

9. Accept the following substitute Food Service Workers for the 2018/19 school year per approved substitute rate, not to exceed 29 hrs/week. (Acct. #60-910-000-310-46-110-00).

Marianne E. Massimino
Gaila P. Waiters

Approval
requested at
work session

10. Accept the following staff members to teach a sixth period class during the 2018/19 school year. Compensation: \$4,100.
Attachment D.4

Approval
requested at
work session

11. Rescind the appointment of Jenna Marie Liczbinski, Special Education Assistant, Orchard Valley Middle School, for the 2018/19 school year, effective October 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Jaclyn Haigh) (Acct. #20-250-000-100-00-106-13, Pos. #AST-0068).

Approval
requested at
work session

12. Accept the appointment of Colleen Catherine McKnight, Learning Disabilities Teacher/Consultant, Bunker Hill Middle School/Chestnut Ridge Middle School, for the 2018/19 school year, effective October 23, 2018, MA, Step J, \$59,655 per annum prorated. Ms. McKnight received MA from Rowan University. (Replacing April Leshick) (Acct. #11-000-000-219-00-104-22, Pos. #CST-0009).

Approval
requested at
work session

13. Accept the appointment of Matthew Persichetti, Technology Education Teacher, High School 11/12, for the 2018/19 school year, effective November 1, 2018, BS, Step N, \$72,306 per annum prorated. Mr. Persichetti received BS from The College of New Jersey. (Replacing James Hudock) (Acct. #11-140-000-100-00-101-17, Pos. #TCH-0628).

Approval
requested at
work session

14. Accept the appointment of Darlene F. Curtis, Special Education Assistant 1:1, Hurffville Elementary School, for the 2018/19 school year, effective October 16, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Position Transfer) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0481).

Approval
requested at
work session

15. Accept the appointment of Wendy Louise LaRocca, Health Assistant, Whitman Elementary School, for the 2018/19 school year, effective October 16, 2018, 3.5 hrs/day, 5 days/week,

\$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Crystal Thompson) (Acct. #11-000-000-213-00-110-09, Pos. #AST-0500).

16. Accept the appointment of Marguerite M. Mulvani, Instructional Assistant - BSI, Thomas Jefferson Elementary School, for the 2018/19 school year, effective November 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Lindsey Ale) (Acct. #11-230-000-100-00-106-10, Pos. #AST-0117).
17. Accept the appointment of Lucille M. Marzano, Hall/Lavatory Assistant, High School 11/12, for the 2018/19 school year, effective November 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Mary Fallon) (Acct. #11-000-000-262-40-107-17, Pos. #AST-0213).
18. Accept the appointment of Kimberly Anne Kugler, Special Education Assistant 1:1, High School Core, for the 2018/19 school year, effective November 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Gabrielle McCabe) (Acct. #20-250-000-200-00-100-22, Pos. #AST-0456).
19. Accept the appointment of Kelliann Waddell, Special Education Assistant 1:1, Bunker Hill Middle School, for the 2018/19 school year, effective November 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations.

(Replacing Andrea Fox) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0349).

20. Accept the appointment of Michael P. Horan, Special Education Assistant 1:1, Wedgwood Elementary School, for the 2018/19 school year, effective November 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Vacant Position) (Acct. #11-000-000-217-00-110-22, Pos. #AST-0355).
21. Accept the appointment of Deanna Frizano, Special Education Assistant 1:1, High School 9/10, for the 2018/19 school year, effective November 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Jonelle Aquilino) (Acct. #20-250-000-200-00-100-22, Pos. #AST-0378).
22. Accept the appointment of Bethann Dolgos, Special Education Assistant 1:1, Wedgwood Elementary School, for the 2018/19 school year, effective November 1, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Manuela Martino) (Acct. #20-250-000-200-00-100-22, Pos. #AST-0329).
23. Accept the appointment of Angeline M. Ungrue, Cafeteria/Playground Assistant, Hurffville Elementary School, for the 2018/19 school year, effective November 1, 2018, 2.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Laurie Kargman) (Acct. #11-000-000-262-40-107-07, Pos. #AST-0154).

24. Accept the appointment of Marie Christine Madgey, Clerical Assistant, High School Core, for the 2018/19 school year, effective November 16, 2018, 3.5 hrs/day, 5 days/week, \$12.00 per hour pending receipt of criminal history letter and conclusion of WTSSSPA-Board of Education negotiations. (Replacing Monica DiTullio) (Acct. #11-000-000-211-00-105-16, Pos. #AST-0001).

25. Approval to charge the 2018/19 IDEA Grant the cost of salaries as per the attached. Attachment D.5

Approval
requested at
work session

26. Accept the change in hours for the following Transportation staff members for the 2018/19 school year, effective retroactive to October 1, 2017. Attachment D.6

Approval
requested at
work session

27. Approval to correct the salary for Cleo Miliarasis, Assistant Cook, GTECC, for the 2018/19 school year, 6.5 hrs/day, 5 days/week, \$21.41 per hour pending conclusion of WTSSSPA-Board of Education negotiations effective retroactive to August 28, 2018.

Approval
requested at
work session

28. Accept the following transfers for the 2018/19 school year.

Joseph Bilson, Special Education Assistant 1:1, Birches Elementary School, 3.5 hrs/day, 5 days/week, \$12.45 per hour (Acct. #11-000 000-217-00-110-22, Pos. #AST-0165) to Child Care Worker, High School Core, 19 hrs/week, \$19.14 per hour pending conclusion of WTSSSPA-Board of Education negotiations (Acct. #63-990-403-100-28-106-17, Pos. #DCW-0003) (New Position) effective retroactive to September 24, 2018.

Nancy DeLizza, Special Education Assistant 1:1, High School 11/12, 3.5 hrs/day, 5 days/week, \$19.14 per hour (Acct. #11-000 000-217-00-110-22, Pos. #AST-0233) to High

School Student Assistance Worker, High School 9/10, 3.5 hrs/day, 5 days/week, \$19.14 per hour pending conclusion of WTSSSPA-Board of Education negotiations (Acct. #11-190-000-100-00-106-17, Pos. #ISW-0016) (Replacing James Myers) effective retroactive to September 24, 2018.

Jeanine Gogoj, Food Service Worker, GTECC, 3.5 hrs/day, 5 days/week, \$13.61 per hour (Acct. #60-910-000-310-00-110-03, Pos. #FSW-079) to Cafeteria/Playground Assistant, Bells Elementary School, 2.5 hrs/day, 5 days/week, \$12.00 per hour pending conclusion of WTSSSPA-Board of Education negotiations (Acct. #11-000-000-262-40-107-05, Pos. #AST-0157) (Replacing Michelle Floody) effective retroactive to October 15, 2018.

Jennifer Carcillo, Special Education Assistant 1:1, GTECC, 3.5 hrs/day, 4 days/week, \$12.00 per hour (Acct. #11-000 000-217-00-110-22, Pos. #AST-0428) to Specialized Instructional Assistant, Hurffville Elementary School, 6 hrs/day, 5 days/week, \$14.37 per hour pending conclusion of WTSSSPA-Board of Education negotiations (Acct. #11-000-000-217-00-110-22, Pos. #SPC-0083) (Replacing Stephanie Lento) effective November 1, 2018.

Carolyn Dieter, Special Education Assistant, Chestnut Ridge Middle School, 6 hrs/day, 5 days/week, \$18.46 per hour plus 2% longevity (Acct. #11-209-000-100-00-106-14, Pos. #AST-0276) to Special Education Assistant, High School 9/10, 6.5 hrs/day, 5 days/week, \$18.46 per hour plus 2% longevity pending conclusion of WTSSSPA-Board of Education negotiations (Acct. #11-209-000-100-00-106-17, Pos. #AST-0044) (Replacing Danielle Lamonica) effective November 1, 2018.

Approval
requested at
work session

29. Accept the following substitute Bus Driver for the 2018/19 school year per approved substitute rate, not to exceed 29 hrs/week. (Acct. #11-000-000-270-46-160-35).

Katharine Frances Blossom

30. Accept the following job description:

District Attendance and Residency
Officer Attachment D.7

Approval
requested at
work session

31. To terminate C.M. for just cause effective September 26, 2018.

Approval
requested at
work session

32. To terminate V.F. for just cause effective September 26, 2018.

Approval
requested at
work session

33. To terminate D.L. for just cause effective September 28, 2018.

34. Information item: Positions presently vacant. Interviews are being conducted. Some of the positions may appear on the regular agenda. Attachment D.8

35. To approve Andrew Holmes as a volunteer for Girls' Tennis.

E. FINANCE/FACILITIES Margaret F. Meehan,
Administrative Liaison

The Board Business Affairs Committee and the Administration recommend approval of the following:

1. Board Secretary's report for the month ending September 30, 2018. E.1 Available for Regular Session Agenda.
2. Treasurer's financial report for the month of September 2018. E.2 Available for Regular Session Agenda.

3. Board Secretary's Monthly Certification, Budgetary Line Item status for the month of September 2018 as follows:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of September 30, 2018 no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Margaret F. Meehan	Date
Board Secretary	

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board certified that as of September 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

Margaret F. Meehan	Date
Board Secretary	

4. REQUISITION FOR DEBT SERVICE TAXES
RESOLVED, that the amount of district taxes needed to meet all interest and debt redemption charges during the next eight (8) weeks is \$421,358.00 and that the Township Council is hereby requested to place in the hands of the Treasurer of School Monies that amount on or before December 10, 2018.

5. REQUISITION FOR TAXES
RESOLVED, that the amount of district taxes exclusive of the debt service requirements, needed to meet the obligations of this Board for the next eight (8) weeks is \$5,132,978.83 and that the Township Council is hereby requested to place in the hands of the Treasurer of School Monies that amount on or before December 10, 2018.

6. Account transfers. E.3
7. October 2018 warrant bill list in the amount of \$_____. E.4 Available for Regular Session Agenda.
8. October 2018 textbook lease bill list in the amount of \$_____. E.5 Available for Regular Session Agenda.
9. October 2018 construction bill list in the amount of \$_____. E.6 Available for Regular Session Agenda.
10. October 2018 Energy Savings Improvement Plan (ESIP) lease bill list in the amount of \$_____. E.7 Available for Regular Session Agenda.
11. October 2018 Food Service bill list in the amount of \$_____. E.8 Available for Regular Session Agenda.
12. October 2018 Food Service Financial Report. E.9 Available for Regular Session Agenda.
13. Resolution to approve State Contract purchases. E.10 Available for Regular Session Agenda.
14. Disposal of Fixed Assets. E.11 Available for Regular Session Agenda.
15. Approval of the Comprehensive Annual Maintenance Plan (CMP). E.12
16. Approval of Form M-1, Annual Maintenance Budget Amount Worksheet. E.13

Approval
 requested at
 work session

17. Approval to contract with Gloucester County Special Services School District to provide P.L. 1991, Chapter 226 Nonpublic Nursing Services for the 2018-2019 school year. E.14

18. Resolution to contract with Gloucester County Special Services School District to provide P.L. 1977, Chapters 192 and 193 services to nonpublic school students during the 2018-2019 school year. E.15

19. Approval of the following bid renewal:

Approval
 requested of
 work session

- a. 08-063 RFP - Special Education Management Module (SEMM) Software - Maintenance Agreement, Extension/Renewal for 2018- 2019. - Realtime Information Technology, Inc. E.16

20. Resolution to award contract under a National Cooperative Purchasing Agreement. E.17 Available for Regular Session Agenda

21. Resolution to dispose of athletic event tickets donated by Modell's Sporting Goods from 2017-2018 school year. E.18 Available for Regular Session Agenda.

22. Resolution to adopt new Purchasing Manual. E.19 Available for Regular Session Agenda.

23. Approval to contract through Gloucester County Special Services School District as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
Bancroft (starting 10-1-18)	CJ's	\$6946	\$535.00

24. Approval to contract through Cumberland County Regional Cooperative as follows:

<u>School</u>	<u>Contractor</u>	<u>Route</u>	<u>Cost</u>
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Whitman
(starting 11-1-18)

Kerry Bus

19-077

\$229.00

25. Approval to accept a Volunteer Grant, valued at \$1,000.00, from ExxonMobil Foundation to Bunker Hill Middle School.

26. Approval of full-page ad for the South Jersey Wrestling Hall of Fame in the amount of \$150.00. E.20

Approval
requested at
work session

27. Approval of the ESEA FY 2018 Expenditure Report. E.21

28. Approval of the Rowan Literacy Consortium Enterprise Fund for 2018-2019 as follows:

\$12,000.00 Professional Services
(Account #66-990-000-320-00-320-21)

\$3,000.00 Supplies
(Account #66-990-000-320-00-610-21)

29. Approval to accept the New Jersey Child Assault Prevention Grant in the amount of \$6,370.00 to provide bullying prevention programs to all 6th grade classes district-wide.

30. Extraordinary Unspecifiable Services Resolution to contract with Equity Literacy Institute, LLC to provide/perform services for teachers for up to five (5) days/total at a cost not to exceed \$25,000.00. (Account #20-280-000-200-00-300-21) (ESEA Title IV, Part A Grant) E.22

Approval
requested at
work session

31. Approval of purchases for nonpublic schools through the New Jersey Nonpublic Security Aid Program as follows:

a. Beacon Academy - (Grant amount 375.00). Beacon Academy declines the Nonpublic Security Aid awarded to them, as there is no need for it at this time.

- b. Brighton Academy - (Grant amount \$675.00). Brighton Academy declines the Nonpublic Security Aid awarded to them, as there is no need for it at this time.
 - c. Chesterbrook Academy - (Grant amount \$375.00). Replace all window locks and e-bulbs in soffit. Chesterbrook Academy agrees to pay the difference between the full cost of the 6" Heavy Duty Security Locks and the grant amount.
 - d. Goddard School - (Grant amount \$225.00). Outdoor Exit Bar with Alarms. Goddard School agrees to pay the difference between the full cost of the Outdoor Exit Bar with Alarms and the grant amount.
32. Approval to accept a donation from Washington Township High School PTO as follows: #TWPPRIDE t-shirts for staff, total value of \$1,653.00. E.23
33. Approval for the WTHS Boys/Girls Swim Teams to utilize the Gloucester County Institute of Technology swimming pool and locker rooms For Diving Practice during the 2018-2019 season. There is no payment due for this season. The fee was paid for 2017-2018; however, the High School could not field a team, so a credit was issued and has been applied to the fee for this season.
34. Approval to submit the IDEA Fiscal Year 2018 Final Report and Fiscal Year 2019 Amendment.
35. Approval of resolution transferring funds back to the Capital Reserve Account per the attached resolution. E.24
36. Approval of resolution appropriating funds from Capital Reserve to replace the roof of the cafeteria at Birches Elementary School

per the attached. E.25

F. SPECIAL EDUCATION Annette Miller,
Administrative Liaison

The Board Instructional Affairs Committee and the Administration recommend approval of the following:

1. Approval of settlement agreement for student J.C.

2. TUITION
NEW PLACEMENTS:

- a. One (1) other health-impaired student to The Mill Creek School retroactive to September 24, 2018 at a tuition rate of \$48,240.00 per year, prorated from start date.

Student #15179

- b. One (1) specific learning-disabled student to the multiple disabilities program at Gloucester County Special Services School District retroactive to September 27, 2018 at a tuition rate of \$38,700.00 per year, prorated from start date.

Student #306182

3. Extended School Year Attachment, June 2018
CHANGES / CORRECTIONS

- a. One student at Archbishop Damiano, Here We Grow Program, Westville Grove, NJ) required 4 hours of ABA consultative services at the rate of \$72.00/hr. and 18.5 hours of ABA individual instruction at the rate of \$29.00/hr.

G. NEGOTIATIONS

The Board Negotiations Committee and the

Administration recommend approval of the following:

No items at this time.

X. NEW BUSINESS

XI. OPEN TO THE PUBLIC

XII. MEETING ADJOURNED

WASHINGTON TOWNSHIP BOARD OF EDUCATION

BOARD
MEETING
RE:

October 15, 2018
Work Session

PUBLIC
NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Eileen Abbott Central Administration Building; mailing written notice to the Courier Post and the South Jersey Times and filing written notice with the Clerk of the Township of Washington on September 28, 2018.

ROLL CALL

The meeting was called to order by Board President, Mrs. Murphy, at 6:04 p.m.

Board members present were Mr. Abbott, Dr. Garrison, Mrs. Orihel, Mrs. Zachowski, and Mrs. Murphy.

Also present were Miss Alestra, Mr. McGee, Miss Meehan, Mrs. Miller, and Mrs. Tedesco.

Present for Open Session were Mrs. Ashbridge, Miss Giel, Mrs. Gerber, Dr. Gregor, and Miss Grimaldi.

BOARD DOCS
TRAINING

The Board was given training by Sylvia Raye on using Board Docs.

EXECUTIVE
SESSION

Moved by Mr. Abbott, seconded by Dr. Garrison, to go into Executive Session at 6:46 p.m. with adoption of the following resolution:

RESOLVED that pursuant to Section 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of: Personnel - Personnel Agenda; Legal - Senior Privilege (A.O.), Approval to Affirm the Superintendent's Decision on the HIB Incidents Reported in the September 24, 2018, HIB Report to the Board; Business Minutes.

FURTHER RESOLVED that discussion of such subject matter in Executive Session can be disclosed to the public, if appropriate, at such time as formal action, if any, is taken by the Board, either at conclusion of the Executive Session, or at a public session at some later date.

MOTION CARRIED.

OPEN
SESSION

Moved by Mr. Abbott, seconded by Dr. Garrison, to go into Open Session at 7:06 p.m.

MOTION CARRIED.

The Board and Administration discussed the difficulties they are having during the transition from Real Time to PowerSchool regarding the Special Education program. Administration assured the Board that they are

taking measures to resolve problems.

The Board took a break from 7:20 p.m. until 7:30 p.m.

Mrs. Murphy read the following statement: This meeting is being videotaped. Anyone not wishing to be seen on television may be excused.

PLEDGE OF
ALLEGIANCE

Mrs. Murphy led the audience in the Pledge of Allegiance.

Mrs. Murphy read the District Mission Statement.

Mrs. Zachowski read the District Goals.

PRESENTATION AT
WORK SESSION

Mr. McGee, Mrs. Gerber, and Dr. Gregor presented the 2017-2018 School Year WTPS Standardized Testing Results in a PowerPoint presentation.

QUESTIONS ON
THE AGENDA

Mr. Abbott asked three questions in regard to the Finance agenda, and Miss Meehan answered his questions.

OPEN TO
THE PUBLIC

Moved by Mrs. Zachowski, seconded by Dr. Garrison, to open to the public.

MOTION CARRIED.

Ms. Megan Watson, Washington Township - Ms. Watson asked why in the policies where it said parent or legal guardian that guardian was now crossed off.

Mr. McGee said it is no longer required by the DOE.

Mrs. Watson asked if it is defined somewhere that parent now stands for parent/guardian.

Mr. McGee said he will research that and give her

a call.

Christine Kosar, WTSSSPA President - Mrs. Kosar informed everyone that they are sponsoring a Truck or Treat on Saturday. They are looking for people to sign up. She noted the activities and food at the event. She informed the public of the PIE Meet the Candidates Night on October 29 and explained that it is less formal--more like a coffee klatch.

CLOSE TO
THE PUBLIC

Moved by Mrs. Zachowski, seconded by Dr. Garrison, to close to the public.

MOTION CARRIED.

Mr. Abbott told Mrs. Kosar that he has six judges for the Truck or Treat event.

ADMINISTRATIVE
REQUESTS

MOTION

Moved by Mrs. Zachowski, seconded by Dr. Garrison, to approve Item 1 under Report of the Superintendent.

MOTION CARRIED.

MOTION

Moved by Dr. Garrison, seconded by Mr. Abbott, to approve Item 2.b under Instruction.

ROLL CALL

Yes:	Mr. Abbott	Dr. Garrison
	Mrs. Orihel	Mrs. Zachowski
	Mrs. Murphy	

MOTION CARRIED.

MOTION

Moved by Dr. Garrison, seconded by Mr. Abbott, to approve Item 1 (B.2-B.7 and B.38-B.58) and Item 2; and changing Policy 0161, page 1, paragraph 3, to 7:30 p.m.

ROLL CALL

Yes:	Mr. Abbott	Dr. Garrison
	Mrs. Orihel	Mrs. Zachowski

Mrs. Murphy

MOTION CARRIED.

MOTION Moved by Dr. Garrison, seconded by Mr. Abbott, to
approve Item 3 under Student Activities.

ROLL CALL	Yes:	Mr. Abbott	Dr. Garrison
		Mrs. Orihel	Mrs. Zachowski
		Mrs. Murphy	

MOTION CARRIED.

MOTION Moved by Mrs. Zachowski, seconded by Dr.
Garrison, to approve Items 1-6, Section 1, under
Human Resources.

ROLL CALL	Yes:	Mr. Abbott	Dr. Garrison
		Mrs. Orihel	Mrs. Zachowski
		Mrs. Murphy	

Abstain: Mr. Abbott, Item 6.

MOTION CARRIED.

MOTION Moved by Dr. Garrison, seconded by Mrs.
Zachowski, to approve Items 1, 9-15, 26-29, 31-
33, and 35, Section 2, under Human Resources.

ROLL CALL	Yes:	Mr. Abbott	Dr. Garrison
		Mrs. Orihel	Mrs. Zachowski
		Mrs. Murphy	

Abstain: Mr. Abbott, Item 1, Initials R.A.
Dr. Garrison, Item 1, Initials K.G.
Mrs. Zachowski, Item 1, Initials C.Z.
Mrs. Murphy, Item 1, Initials K.M.

MOTION CARRIED.

MOTION Moved by Dr. Garrison, seconded by Mrs.
Zachowski, to approve Items 17, 19, 27, and 31
under Finance.

ROLL CALL	Yes:	Mr. Abbott	Dr. Garrison
		Mrs. Orihel	Mrs. Zachowski
		Mrs. Murphy	

MOTION CARRIED.

COMMITTEE
REPORTS

The committee chairs gave a synopsis of their current committee meeting.

1. Negotiations/Personnel Committee
2. Student Activities/Communications Committee
3. Business Affairs Committee
4. Curriculum/Instruction

SAC Agenda - Mrs. Murphy asked that Mrs. Orihel add to the SAC agenda the following: Holding Senior Sign Days for students going into the workforce.

Mrs. Orihel will email the link she had shared about it.

DISCUSSION
ITEM

District Goals - Mr. Bollendorf indicated that he will bring recommendations for a new way to look at District Goals as decided in Business Committee. If the Board is in favor of them, the Board could approve it at the Work Session, or at least by the Regular Session in November.

OLD BUSINESS

Mrs. Zachowski said that she, Mr. McGee, Dr. Gregor, Ms. Kersznowski, Mr. Hanlon, Dr. Garrison, and Mr. Abbott went to visit Vineland's science and math academy. They looked at furniture and how classrooms were set up and what Inspira had done for the program they have, and possibilities for us. Ms. Kersznowski and Mr. Hanlon have been researching online furniture and arrangements for what we can do in the Board room and conference rooms and see how we can transform rooms at the high school and possibly the middle

schools. It was encouraging. She thanked the school for their hospitality.

Mrs. Murphy suggested that the Board and administrators who are going to the convention walk through the Convention Hall together so they can gather information as a group.

NEW BUSINESS Mr. Abbott stated that the National School Boards Convention is in Philadelphia this year. We have a policy that we are not going anywhere out of town. He would like to see the Board change that so if they want to go to Philadelphia to go to the National Convention since is so close that they be allowed to do that.

Miss Meehan stated that it is within 50 miles. Therefore, we can pay registration, but we cannot pay for hotels. All members can go. We just need to get approval from the County Office to exceed the \$5,000.

The Board decided to put this topic in the SAC committee and to find out the cost.

Mr. Abbott indicated that Miss Meehan has expressed an interest in leaving. He would like to see a tentative financial plan based on the next seven years with the \$8 million we will lose.

Miss Meehan responded that the strategic plan requires a 3- or 5-year plan which you will get before she leaves.

Mrs. Murphy said if we have a five-year plan, the Board should see the plan so it can be revised as the plan is happening.

Miss Meehan said there is nothing in writing--it is in her head. But she will follow the strategic plan deadlines. You will get the plan next spring.

Mrs. Murphy asked for at least a one-to-two year assessment of where she is coming up with the money.

Miss Meehan said she gave the Board the projection of where we are losing money in the next seven years. But to give her a genuine plan with details is something different.

Mr. Abbott clarified that he wants a basic account of how she thinks they can operate over the next seven years.

Mr. Bollendorf said the budget this year will include the plan to get us through next year. The Board will vote to approve and/or ask administration to amend that plan. The five-year plan Miss Meehan is putting together will be a detailed plan. That is why she needs time to do it.

Miss Meehan said it is very detailed and can't be done overnight.

Miss Murphy said if part of the plan over the five-year period is specific, such as "outsourcing," they need to know if in Year 2 or Year 3 that is what they are planning to recommend.

Miss Meehan said recommendations have to be made by people to cut items. For her to red-line things isn't the way to get it done. She doesn't want to give an estimate and change it later with detailed numbers, and then be told it wasn't what was originally given.

OPEN TO
THE PUBLIC

Moved by Mrs. Zachowski, seconded by Dr. Garrison, to open to the public.

MOTION CARRIED.

No one wished to speak.

Work Session
October 15, 2018
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CLOSE TO
THE PUBLIC

Moved by Mrs. Zachowski, seconded by Dr.
Garrison, to close to the public.

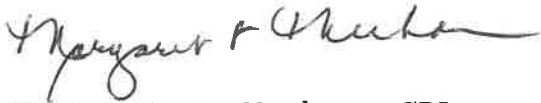
MOTION CARRIED.

MEETING
ADJOURNED

Moved by Mrs. Zachowski, seconded by Dr.
Garrison, to adjourn at 9:05 p.m.

MOTION CARRIED.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Margaret F. Meehan", with a stylized flourish at the end.

Margaret F. Meehan, CPA
School Business Administrator/
Board Secretary