

Washington  
Township  
Public  
Schools



Eileen Abbott Central Administration Building  
Office of School Community Outreach  
206 East Holly Avenue • Sewell, New Jersey 08080  
(856) 589-6644

August 26, 2019

Dear Washington Township Families:

I hope this letter finds you well and enjoying your summer! As we begin to prepare for another exciting school year, we ask your assistance in complying with District and State requirements through your review and consent of important information such as policies and regulations that govern our School District.

In an effort to be timely, fiscally responsible and environmentally friendly, the Washington Township Public Schools will be providing this information electronically. Please visit our District website ([www.wtps.org](http://www.wtps.org)) in advance of the 2019-20 school year to review these documents which have been organized into one link entitled **"2019-20 Parent Information and Sign-off."** This link appears on the front page of the District website as well as on every individual school's web page. Carefully review the documents contained in this link in their entirety. Once you have completed this review, we ask that you print out the sign-off sheet that is provided, indicate that you have read the required material, provide your signature and return it to your child's school office. Please note that if you have more than one child enrolled in our schools, we kindly ask you to print out, sign and send in the sign-off sheet for each child to his/her appropriate school.

You will have the ability, if you desire, to print hard copies of any policies, forms and applications, including the free and reduced lunch application, directly from this link. **Each school is required to collect a completed sign-off sheet for every child as proof that you have received and reviewed this important information.** If you are unable to print out the required sign-off sheet or any of the policies, forms and applications, from home, copies will be available in the main office of each Washington Township school.

We are grateful for your cooperation and your timely participation in this necessary communication process. Your prompt response greatly assists us in having a smooth start to the school year.

Best wishes for a productive, rewarding and successful 2019-20!

Sincerely,

A handwritten signature in black ink that reads "Katherine T. Carey". The signature is written in a cursive, flowing style.

Katherine T. Carey

Director of Assessment, Data Technology, Registration and School Community Outreach

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