

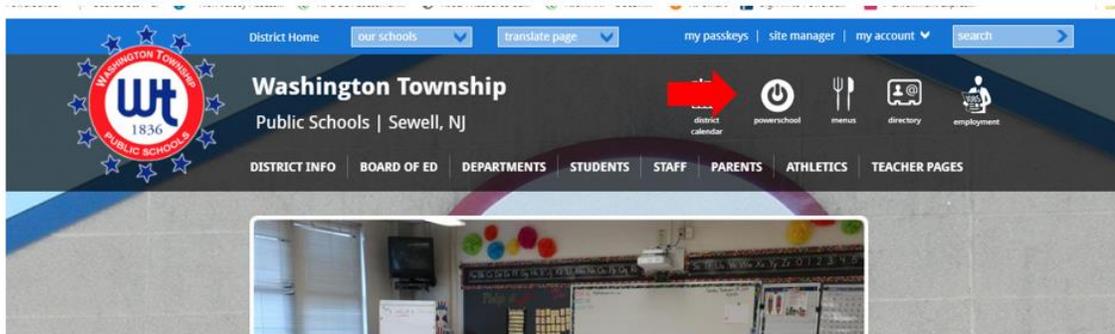
Creating a New Unified Classroom Account

First Time Setup for Unified Classroom Parent Accounts

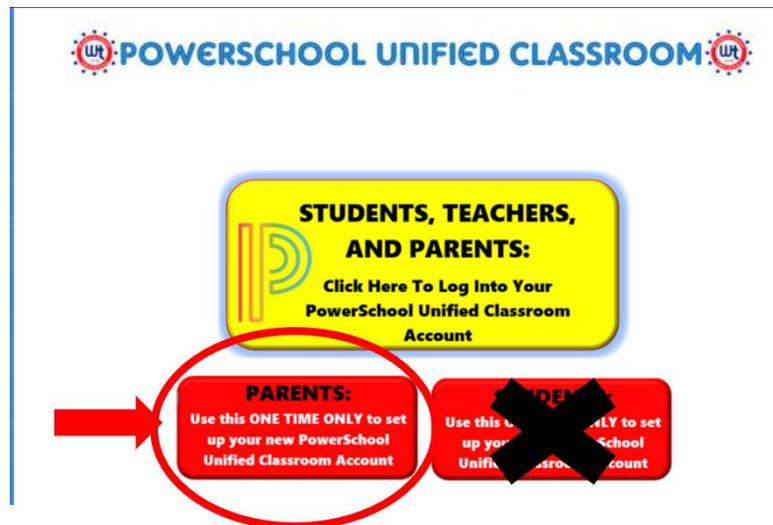
The steps below only apply to families who do not currently have a Unified Classroom account **and have NEVER set up a Unified Classroom account for ANY of their children**. Please follow the red arrows → in each picture to successfully set up your new account.

If you previously set up an account or *attempted* to set up an account for any of your children and are having difficult logging in, **do NOT repeat this process**. Please send an email to powerschoolhelp@wtps.org and someone will assist you in setting up your account.

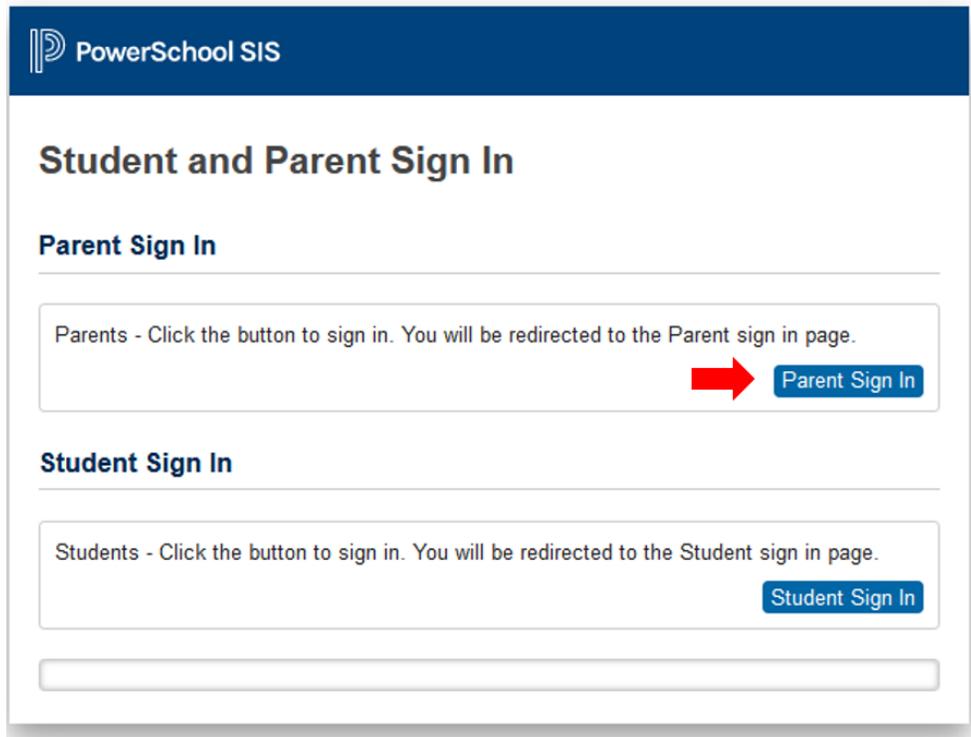
1. To create your Unified Classroom parent account, go to our website www.wtps.org. Click on the PowerSchool icon at the top of the screen.



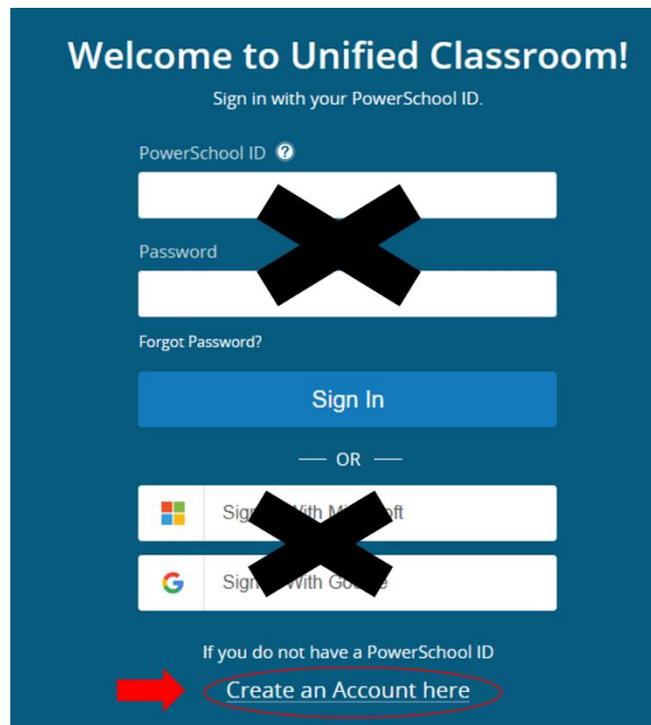
2. Next, click on the red box for **"PARENTS"** to set up their Unified Classroom Account. Please do NOT click on the Student box.



3. Click on the blue box labeled **"PARENT SIGN IN"**.



4. Click on **"CREATE AN ACCOUNT HERE"** to create your new account. Do NOT use the Sign in With Microsoft or Google options.



5. Enter your information. Be sure to use **your** email address and create your own password. *Be sure to write down your password as you will need it again during this process and in the future!*

Set Up Your New PowerSchool ID

Unified Classroom uses a new global PowerSchool ID. Please enter a new username and password.

First Name Required
Enter YOUR first name here

Last Name Required
Enter YOUR last name here

PowerSchool ID (email) Required
Enter email address here

Password Required
Create **your own** password here

Confirm Password Required
Confirm password

Create PowerSchool ID

PowerSchool

6. Click on **“CONTINUE TO UNIFIED CLASSROOM SIGN IN”**.

That was easy! You're all set.

✔ Your new PowerSchool ID is ready to use.

Here's how to get into Unified Classroom next time.

PowerSchool ID
makyleegirl@gmail.com

Unified Classroom URL
https://classroom.powerschool.com

Continue to Unified Classroom Sign In

PowerSchool

7. Now that your Unified Classroom is set up and you are logged in, you need to add your child to the account using the information that was emailed to you from the Registration Office. To begin, click on **"I HAVE AN ACCESS ID"**. You can obtain your Access ID from your child's school counseling office or main office.



8. Enter your child's first name along with the Access ID and Access Password that you from your child's school. If you are copying and pasting the Access ID and Access Password, please be sure that you do not copy any spaces as this will cause an error in the process. If you only have ONE student, click **"CONTINUE"**.



9. If you are adding **MORE THAN ONE** student, click “**ADD ANOTHER STUDENT**” repeat step 6 above. Complete this step for each student being registered. *Each student will have their own unique Access ID and Access Password!* This information can be obtained from your child’s counseling office or main office.

This step only applies if you are registering MULTIPLE STUDENTS!

Welcome to Unified Classroom!

Student Name
Enter your student’s first name

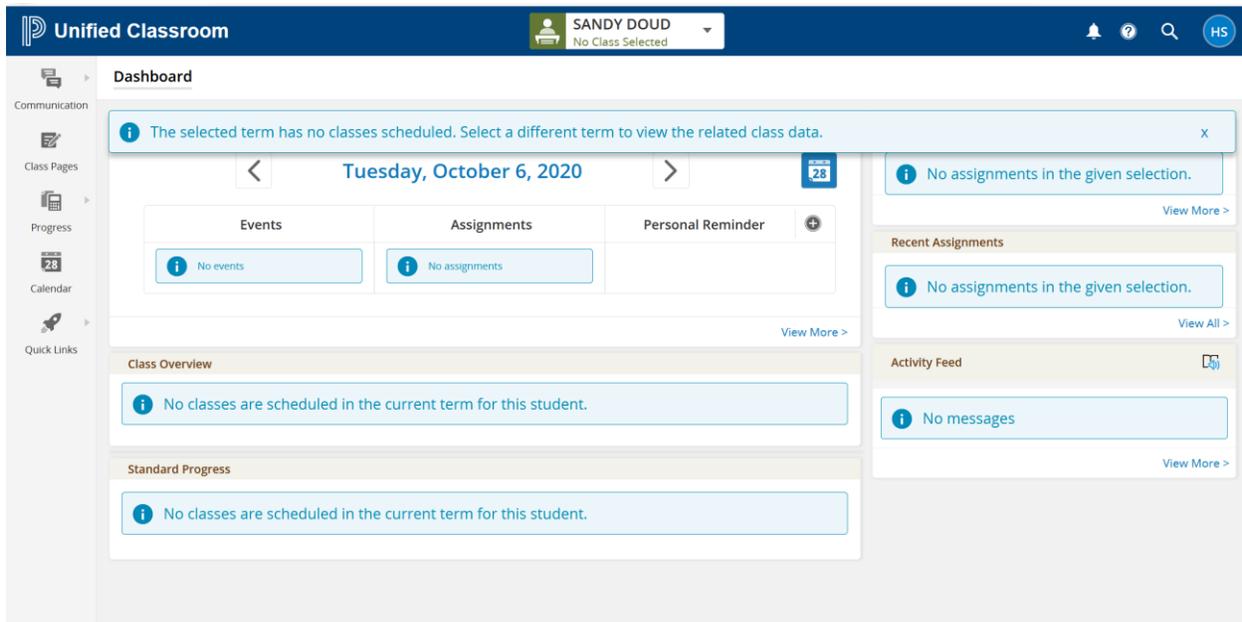
Access ID
Enter the Access ID (provided in the email from Registration Office)

Access Password
Enter the Access Password (provided in the email from Registration Office)

Add Another Student 

Continue

10. You are now logged in to Unified Classroom. Your dashboard will look like this:



Unified Classroom

SANDY DOUD
No Class Selected

Dashboard

Communication

Class Pages

Progress

Calendar

Quick Links

The selected term has no classes scheduled. Select a different term to view the related class data.

Tuesday, October 6, 2020

Events: No events

Assignments: No assignments

Personal Reminder: No reminders

Class Overview: No classes are scheduled in the current term for this student.

Standard Progress: No classes are scheduled in the current term for this student.

Recent Assignments: No assignments in the given selection.

Activity Feed: No messages