



September 12, 2020

Dear WTPS Staff and Families,

This letter is to inform you that, to date, three (3) District staff members (two at Hurffville Elementary and one at Washington Township High School) have tested positive for Coronavirus Disease 2019 (COVID-19).

The two cases at Hurffville are unrelated. This means the staff involved had no direct contact with one another and work in separate parts of the school. Per the New Jersey Department of Health (NJDOH) guidelines, Hurffville Elementary School will be closed for the next fourteen (14) days. Hybrid instruction will be delayed until Monday, September 28<sup>th</sup>. All instruction at Hurffville will continue **remotely** until the 28<sup>th</sup> of September. All staff at Hurffville will provide remote instruction from their homes during this two-week period.

A separate email will be sent to all Hurffville staff with more specific instruction.

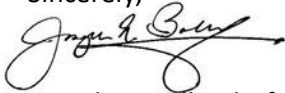
**Please note, all other district schools will remain open and continue operations per the schedule already in place.**

The District is maintaining close and ongoing coordination with public health officials and following the guidance of the Center for Disease Control and Prevention (CDC), as well as the state and local health departments, in order to assure the health and safety of our community. Cleaning and disinfecting of all exposed areas that these individuals contacted has been completed. The schools are also taking precautions to prevent the introduction and spread of viruses and other germs and are cleaning frequently touched surfaces daily. The ongoing status of this situation continues to be monitored closely. We understand the level of concern regarding COVID-19. We encourage our staff and families to continue following the CDC- promoted safeguards, such as:

- Staying home when you are sick;
- Washing hands often with soap and water for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Practicing social distancing (staying at least 6 feet apart);
- Wearing a face covering while in school; and
- Continuing to monitor your health for symptoms.

As always, we appreciate your continued support and cooperation. You can assist us by remaining vigilant and sensible in your approach to dealing with these health concerns. Should you have any questions about this situation, please feel free to contact myself, Annette Miller, or Jack McGee at the Central Administration Building.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph N. Bollendorf". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Joseph N. Bollendorf  
Superintendent