2023-2024 SGO Development

Dear Teachers,

It is time to begin your SGO Development for the 2023-2024 school year.

Here are a few reminders:
- Each teacher should have 2 SGOs.
- Your Administrative Liaison/Supervisor/Principal will be available to answer questions throughout this process.
- All SGOs must be finalized by the end of the day on **October 27, 2023** so administrators have time to review and approve them by October 31, 2023.

Please review the following timeline and documents below. Please do not hesitate to ask questions along the way. Thank you for all your hard work and dedication!

2023-2024

Please sign into SchoolWires (WTPS website account) and click Staff. Then click Elementary SGO Forms. You can download any of the approved choices from the site.

Below is a snip of the approved choices:

ELEMENTARY SGO FORMS

- ☐ Elementary SGOs
  - ● Math SGO Forms
  - ● Reading SGO Forms
  - ● Writing SGO Forms
- ● Science SGO Forms
- ● American Reading Company

SGO Fraction Table for Small Groups of Students (Must have >10 students)	Fraction Guide
SGO Fraction Template	Blank Template
Sample SGO Fraction Template	Sample Template
SGO Quality Rating Rubric	Rubric

SGO Timeline:

Now - October 27, 2023
Teachers will complete (2) ***2023-2024 Achieve NJ SGO*** Forms.

October 27, 2023
Teachers will upload the Achieve NJ SGO Forms and Student Rosters to the designated location on Schoology.

October 28, 2023 – October 31, 2023
Principals will review each SGO and work with teachers where necessary to edit and revise forms as needed.

Teachers and Administrative Liaisons/Principals will sign their SGO's.

October 31, 2023
Building Principals' signatures are due.

November 3, 2023- February 15, 2024
Teachers continue to monitor student progress.

If changes to student target scores are warranted, teachers will contact their immediate supervisor.

February 15, 2024
Adjusted Achieve NJ SGO Form(s) and Student Roster Form(s) are turned in to the Building Principal for approval and Signatures.

February 15, 2024 – March 28, 2024
Teachers record final assessment scores on the SGO Student Rosters.
Teachers calculate the percentage of students who met their target goals.

April 8, 2024 – April 12, 2024
Teachers meet with their Administrative liaison/Principal to review their SGO packets
SGO Teacher Scores are calculated.
Teachers and Administrative Liaison/Principal sign the final documents.

April 15, 2024
Final Scores must be recorded in iObservation no later than this date.