





SPECIAL EDUCATION - Addendum	WORLD LANGUAGE				FCS		ESL			
	K-2	3-5	6-8	9-12	6-8	9-12	K-2	3-5	6-8	9-12
<b>CONTENT/MATERIAL</b>										
Access to accurate notes			X	X	X	X			X	X
Provide copy of class notes			X	X	X	X			X	X
Additional time to complete tasks/long-term projects with adjusted due dates			X	X	X	X		X	X	X
Adjust number of items student is expected to complete	X	X	X	X	X	X		X	X	X
Limit number of items student is expected to learn at one time	X	X	X	X	X	X	X	X	X	X
Allow extra time for task completion	X	X	X	X	X	X	X	X	X	X
Allow verbal rather than written responses	X	X	X	X	X	X	X	X	X	X
Modify curriculum content based on student's ability level	X	X	X	X	X	X	X	X	X	X
Reduce readability level of materials	X	X					X	X		
Allow typed rather than handwritten responses			X	X	X	X		X	X	X
Use of calculator										
Use of a math grid										
Access to electronic text (e.g. Downloaded books)						X		X	X	X
Provide books on tape, CD or read aloud computer software							X	X	X	X
Modified homework assignments (modify content, modify amount, as appropriate)	X	X	X	X	X	X		X	X	X
<b>ORGANIZATION</b>										
Assistance with organization of planner/schedule					X	X		X	X	X
Assistance with organization of materials/notebooks	X	X	X	X	X	X		X	X	X
Use a consistent daily routine	X	X	X	X	X	X		X	X	X
Assist student in setting short-term goals										
Break down tasks into manageable units	X	X	X	X	X	X		X	X	X
Provide benchmarks for long-term assignments and/or projects	X	X	X	X	X	X		X	X	X
Use of checklists	X	X	X	X	X	X		X	X	X
Use of an assignment notebook or planner								X	X	X
Check homework on a daily basis										
Provide timelines for work completion	X	X	X	X	X	X				
Develop monthly calendars with assignment due dates marked										
Provide organizational support through teacher websites			X	X	X	X		X	X	X

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	K-2	3-5	6-8	9-12	6-8	9-12	K-2	3-5	6-8	9-12
Enlarge work space areas	x	x					x			
Provide organizers/study guides			x	x	x	x		x	x	x
Require classroom notebooks and/or folders										
<b>INSTRUCTION</b>										
Frequently check for understanding	x	x	x	x	x	x	x	x	x	x
Color code important information	x	x					x	x		
Simplify task directions	x	x	x	x	x	x	x	x	x	x
Provide hands-on learning activities	x	x	x	x	x	x	x	x	x	x
Provide modeling	x	x	x	x	x	x	x	x	x	x
Provide guided instruction	x	x	x	x	x	x	x	x	x	x
Modify pace of instruction to allow additional processing time	x	x	x	x	x	x	x	x	x	x
Provide small group instruction	x	x			x	x	x	x	x	x
Present information via the visual modality(written material to	x	x	x	x	x	x	x	x	x	x
Provide outline in advance of lecture										
Demonstrate directions and provide a model or example of completed	x	x	x	x	x	x	x	x	x	x
Emphasize multi-sensory presentation of data	x	x					x			
Encourage use of mnemonic devices										
Provide oral as well as written instructions/directions	x	x	x	x	x	x	x	x	x	x
Allow for repetition and/or clarification of directions, as needed	x	x	x	x	x	x	x	x	x	x
Reinforce visual directions with verbal cues	x	x	x	x	x	x	x	x	x	x
Give direct and uncomplicated directions	x	x	x	x	x	x	x	x	x	x
Orient to task and provide support to complete task	x	x	x	x	x	x	x	x	x	x
Provide easier tasks first	x	x	x	x	x	x	x	x	x	x
Help to develop metacognitive skills (self-talk and self-correction)	x	x	x	x	x	x	x	x	x	x
Directions repeated, clarified or reworded	x	x	x	x	x	x	x	x	x	x
Have student demonstrate understanding of instructions/task before	x	x			x	x	x	x	x	x
Allow wait time for processing before calling on student for response	x	x	x	x	x	x	x	x	x	x
Read directions aloud	x						x			

	WORLD LANGUAGE				FCS		ESL			
	K-2	3-5	6-8	9-12	6-8	9-12	K-2	3-5	6-8	9-12
<a href="#">SPECIAL EDUCATION - Addendum</a>										
Administer work in small segments	x	x	x	x	x	x	x	x	x	x
Provide visual models of completed tasks	x	x	x	x	x	x	x	x	x	x
Give verbal as well as written directions	x	x	x	x	x	x	x	x	x	x
Use interests to increase motivation	x	x	x	x			x	x	x	x
Use marker (e.g. index card, ruler) for visual tracking	x	x					x	x		
Enlarge print										
<b>ASSESSMENT</b>										
Modified grading	x	x	x	x						
Additional time to complete classroom tests/quizzes	x	x	x	x	x	x				
Announce test with adequate prep time	x	x	x	x	x	x				
Small group administration of classroom tests/quizzes	x	x			x	x				
Provide larger white work space on quizzes and tests, particularly in ..										
Modified tests/quizzes	x	x	x	x	x	x				
Modify the number of choices on tests/quizzes			x	x	x	x				
Modify length of test			x	x	x	x				
Modify the content of tests/quizzes	x	x	x	x	x	x				
Adjust test format to student's ability level	x	x	x	x	x	x				
Provide manipulative examples										
Develop charts, visual outlines, diagrams, etc.	x	x			x	x				
Verbally guide student through task steps			x	x	x	x				
Allow for oral rather than written responses on tests			x	x	x	x				
Allow for oral follow-up for student to expand on written response	x	x			x	x				
Allow use of a computer	x	x	x	x	x	x				
Provide a word bank for fill-in-the blank tests			x	x	x	x				
Allow dictated responses in lieu of written responses	x	x	x	x	x	x				
Do not penalize for spelling errors	x	x	x	x	x	x				
Allow typed rather than handwritten responses	x	x	x	x	x	x				
Allow student to circle responses directly on test rather than use	x	x	x	x						

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	K-2	3-5	6-8	9-12	6-8	9-12	K-2	3-5	6-8	9-12
Provide word banks for recall tests	x	x	x	x	x	x				
Read test aloud	x	x	x	x						
Allow student to make test corrections for credit	x	x	x	x	x	x				
Mark answers in test booklet	x	x								
Point to response										
Alternate test-taking site	x	x	x	x						
<b>ATTENTION/FOCUS</b>										
Seat student near front of room	x	x	x	x	x	x				
Preferential seating	x	x	x	x	x	x				
Monitor on-task performance	x	x	x	x	x	x				
Arrange private signal to cue student to off-task behavior	x	x	x	x	x	x				
Establish and maintain eye contact when giving oral directions	x	x	x	x	x	x				
Stand in proximity to student to focus attention	x	x	x	x	x	x				
Provide short breaks when refocusing is needed	x	x	x	x	x	x				
Use study carrel										
Arrange physical layout to limit distractions	x	x								
Frequently ask questions to engage student	x	x	x	x	x	x				
Refocusing and redirection	x	x	x	x	x	x				
Behavior/time management system	x	x	x	x	x	x				
<b>WRITTEN LANGUAGE</b>										
Include brainstorming as a pre-writing activity	x	x	x	x	x					
Edit written work with teacher guidance	x	x	x	x	x					
Allow use of word processor		x	x	x	x					
Use graphic organizers	x	x	x	x	x					
<b>SOCIAL/BEHAVIORAL</b>										
Discuss behavioral issues privately with student	x	x	x	x	x	x				

















	FCS		WORLD LANGUAGE			
	6-8	9-12	K-2	3-5	6-8	9-12
<b>ENGLISH LANGUAGE LEARNERS</b>						
<b>GRADING</b>						
Standard Grades vs Pass/Fail (Student Profiles)						
<b>CONTINUUM OF ENGLISH LANGUAGE DEVELOPMENT</b>						
PreK-K WIDA CAN DO Descriptors			x			
Grades 1-2 WIDA CAN DO Descriptors			x			
Grades 3-5 WIDA CAN DO Descriptors				x		
Grades 6-8 WIDA CAN DO Descriptors	x				x	
Grades 9-12 WIDA CAN DO Descriptors		x				x
<b>SIOP COMPONENTS AND FEATURES</b>						
<b>PREPARATION</b>						
Write content objectives clearly for students	x	x			x	x
Write language objectives clearly for students	x	x			x	x
Choose content concepts appropriate for age and educational	x	x			x	x
Identify supplementary materials to use	x	x				
Adapt content to all levels of students proficiency	x	x			x	x
Plan meaningful activities that intergrate lesson concepts with	x	x			x	x
<b>BUILDING BACKGROUND</b>						
Explicitly link concepts to students' backgrounds and experiences	x	x	x	x	x	x
Explicitly link past learning and new concepts	x	x	x	x	x	x
Emphasize key vocabulary for students	x	x	x	x	x	x
<b>COMPREHENSIBLE INPUT</b>						
Use speech appropriate for students' proficiency level	x	x	x	x	x	x
Explain academics tasks clearly	x	x	x	x	x	x
Use a variety of techniques to make content concepts clear (e.g.	x	x	x	x	x	x
<b>STRATEGIES</b>						

	FCS		WORLD LANGUAGE			
	6-8	9-12	K-2	3-5	6-8	9-12
<b>ENGLISH LANGUAGE LEARNERS</b>						
Provide ample opportunities for students to use strategies (e.g. . . . . .)	x	x	x	x	x	x
Use scaffolding techniques consistently throughout lesson	x	x	x	x	x	x
Use a variety of question types including those that promote higher- . . . . .	x	x	x	x	x	x
<b>INTERACTION</b>						
Provide frequent opportunities for interaction and discussion between . . . . .	x	x	x	x	x	x
Use group configurations that support language and content	x	x	x	x	x	x
Provide sufficient wait time for student responses consistently	x	x	x	x	x	x
Give ample opportunities for students to clarify key concepts in LI as . . . . .	x	x	x	x	x	x
<b>PRACTICE/APPLICATION</b>						
Provide hands-on materials and/ manipulatives for students to . . . . .	x	x	x	x	x	x
Provide activities for students to apply content and language	x	x	x	x	x	x
Provide activities that integrate all language skills	x	x	x	x	x	x
<b>LESSON DELIVERY</b>						
Support content objectives clearly	x	x	x	x	x	x
Support language objectives clearly	x	x	x	x	x	x
Engage students approximately 90-100% of the period	x	x	x	x	x	x
Pace the lesson appropriately to the students' ability level	x	x	x	x	x	x
<b>REVIEW/EVALUATION</b>						
Give a comprehensive review of key vocabulary	x	x		x	x	x
Give a comprehensive review of key content concepts	x	x		x	x	x
Provide feedback to students regularly on their output	x	x	x	x	x	x
Conduct assessments of students comprehension and learning . . . . .	x	x	x	x	x	x















<a href="#">STUDENTS AT RISK OF SCHOOL FAILURE (I&amp;RS Resource Manual)</a>	ESL				FCS		WORLD LANGUAGE			
	K-2	3-5	6-8	9-12	6-8	9-12	K-2	3-5	6-8	9-12
<b>ACADEMICS</b>										
Provide necessary services (Lit Support, Math Support, OT, PT, Literacy Support Interventions (Appendix B of IS forms)	x	x	x	x						
Prompt before directions/questions are verbalized with visual cue	x	x	x	x	x	x	x	x	x	x
Task list laminated and placed on desk for classroom routines and					x		x	x		
Preferential seating	x	x	x	x	x	x	x	x	x	x
Provide structure and positive reinforcements	x	x	x	x	x	x	x	x	x	x
Sustained working time connected to reward (If/Then statement)			x	x			x	x		
Frequently check for understanding	x	x	x	x	x	x	x	x	x	x
Graphic organizers	x	x	x	x	x	x	x	x	x	x
Tracker										
Slant board										
Access to accurate notes			x	x	x	x			x	x
Additional time to complete tasks/long-term projects with adjusted due	x	x	x	x	x	x			x	x
Limit number of items student is expected to learn at one time					x		x	x	x	x
Break down tasks into manageable units	x	x	x	x	x	x	x	x	x	x
Directions repeated, clarified, or reworded	x	x	x	x	x	x	x	x	x	x
Frequent breaks during class	x	x	x	x	x		x	x	x	x
Allow verbal rather than written responses	x	x	x	x	x	x	x	x	x	x
Modify curriculum content based on student's ability level	x	x	x	x					x	x
Reduce readability level of materials	x	x	x	x	x	x	x	x		
Allow typed rather than handwritten responses	x	x	x	x	x	x		x	x	x
Use of calculator										
Use of a math grid										
Provide models/orgnizers to break down independent tasks	x	x	x	x	x	x	x	x	x	x
Access to electronic text (e.g. Downloaded books)	x	x	x	x	x	x		x		
Provide books on tape, CD, or read aloud computer software	x	x	x	x						
Provide opportunities for using a Chromebook as well as assistive	x	x	x	x	x	x	x	x	x	x
Provide buddy system							x	x	x	x
Adjust activity, length of assignment, and/or number of problems,	x	x	x	x	x		x	x	x	x

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	K-2	3-5	6-8	9-12	6-8	9-12	K-2	3-5	6-8	9-12
Provide assessments in a small group setting			x	x						
Educate/train relevant staff with regards to the signs/symptoms,					x	x	x	x	x	x
Communication with parents	x	x	x	x	x	x	x	x	x	x
Gradual release of responsibility related to writing prompts (Proximity, Cues, Student Attention, etc.)	x	x	x	x	x	x	x	x	x	x
Rubric-based checklist	x	x	x	x	x	x	x	x		
Target specific number of details and focus on organization with post-					x	x	x	x		
Accept late work/homework without penalty	x	x	x	x	x	x	x	x		
Previewing material (access to PowerPoint slides, novels, syllabus, etc.)			x	x	x	x				
<b>SOCIAL/EMOTIONAL</b>										
Children's books addressing presenting problem	x	x								
Student jots down presenting problem and erase when it goes away					x	x	x	x		
Meet with guidance counselor			x	x	x	x	x	x		
Attendance plan					x	x	x	x		
Utilize nurse during episodes of presenting problem			x	x	x	x	x	x	x	x
Provide short breaks	x	x	x	x	x	x	x	x	x	x
Communication with parents	x	x	x	x	x	x	x	x	x	x
Assign "jobs" to reduce symptoms							x	x		
Counseling check-ins										
Praise whenever possible	x	x	x	x	x	x	x	x		
<b>ATTENTION/FOCUS</b>										
Seat student near front of room	x	x	x	x	x	x	x	x	x	x
Preferential seating	x	x	x	x	x	x	x	x	x	x
Monitor on-task performance	x	x	x	x	x	x	x	x	x	x
Arrange private signal to cue student to off-task behavior	x	x			x	x	x	x	x	x
Establish and maintain eye contact when giving oral directions	x	x	x	x	x	x	x	x	x	x
Stand in proximity to student to focus attention	x	x	x	x	x	x	x	x	x	x
Provide short breaks when refocusing is needed	x	x	x	x	x	x	x	x	x	x
Use study carrel	x	x					x	x		



































STUDENTS WITH 504 PLANS	ESL				FCS		WORLD LANGUAGE			
	K-2	3-5	6-8	9-12	6-8	9-12	K-2	3-5	6-8	9-12
Modify curriculum content based on student's ability level	x	x	x	x			x	x	x	x
Reduce readability level of materials	x	x	x	x	x	x	x	x		x
Allow typed rather than handwritten responses	x	x	x	x	x	x	x	x	x	x
Use of calculator										
Use of a math grid										
<b>ASSESSMENTS</b>										
Utilize dictionary on assessments									x	x
Use paper-based assessments or assignments					x	x			x	x
Provide assessments in a small group setting										
Provide oral assessments					x	x	x	x	x	x
Permission to elaborate orally on written assessments									x	x
Permit use of scrap paper on assessments										
Permit to write directly on assessments in lieu of using Scantron					x	x				
Option to retake assessments							x	x	x	x
Provide a study guide					x	x	x	x	x	x
Modify spatial layout of assessments					x	x	x	x		
<b>SOCIAL/EMOTIONAL</b>										
Children's books addressing presenting problem	x	x								
Student jots down presenting problem and erase when it goes away										
Meet with guidance counselor										
Attendance plan										
Utilize nurse/Health Office/counselor/SAC during episodes of										
Provide short breaks	x	x			x	x	x	x	x	x
Communication with parents	x	x			x	x	x	x	x	x
Assign "jobs" to reduce symptoms										
Behavior management system					x	x	x	x	x	x

STUDENTS WITH 504 PLANS	ESL				FCS		WORLD LANGUAGE			
	K-2	3-5	6-8	9-12	6-8	9-12	K-2	3-5	6-8	9-12
<b>ATTENTION/FOCUS</b>										
Seat student near front of room	x	x			x	x	x	x	x	x
Preferential seating	x	x			x	x	x	x	x	x
Monitor on-task performance	x	x			x	x	x	x	x	x
Arrange private signal to cue student to off-task behavior	x	x			x	x	x	x	x	x
Establish and maintain eye contact when giving oral directions	x	x			x	x	x	x	x	x
Stand in proximity to student to focus attention	x	x			x	x	x	x	x	x
Provide short breaks when refocusing is needed	x	x			x	x	x	x	x	x
Use study carrel	x	x								
Arrange physical layout to limit distractions	x	x								
Frequently ask questions to engage student	x	x			x	x	x	x	x	x
Refocusing and redirection	x	x			x	x	x	x	x	x
Behavior/time management system	x	x			x	x	x	x	x	x
Group directions 1 step at a time	x	x			x	x	x	x	x	x
Assign "jobs" to reduce symptoms										
Frequently ask questions to engage student	x	x			x	x	x	x	x	x
Educate/train relevant staff with regards to the signs/symptoms,					x	x	x	x	x	x
Extended time on assignments/assessments	x	x			x	x	x	x	x	x
Provide assessments in a small group setting	x	x			x	x	x	x		
Provide buddy system							x	x	x	x
Establish and maintain eye contact when giving oral directions	x	x			x	x	x	x	x	x
<b>PHYSICAL</b>										
Preferential seating	x	x			x	x	x	x	x	x
Arrange physical layout	x	x					x	x		
Educate/train relevant personnel with regards to the signs/symptoms,					x	x	x	x	x	x
Utilize nurse during episodes of presenting problem					x	x	x	x	x	x
Attendance plan										
Communication with parents	x	x			x	x	x	x	x	x





























