

Appendix B

Appendix B


Critical Area of Operation #2 - Classrooms, Testing, and Therapy Rooms

Appendix B includes the locally developed protocols addressing or exceeding the anticipated minimum standards as required by the NJDOE Guidance and referenced in the Board's Plan – Section A.1.b., including, but not limited to:

a. Social Distancing in Instructional and Non-Instructional Rooms

Classrooms

- ✓ Classrooms have been designed to accommodate all social distancing protocols (6 feet).
- ✓ All student desks and tables allow for students to participate in learning while maintaining the appropriate 6 feet needed for social distancing.
- ✓ The teacher's desk is a minimum of 6 feet from all student desks.
- ✓ There is 6 feet distance from the anticipated space in the front of the room where the teacher will teach to any student desk or table.
- ✓ When social distancing is difficult, face coverings are required for students and staff. Staff will be provided with appropriate PPE to ensure safety.
- ✓ Where possible, excess furniture has been removed from the classrooms to minimize high touch surfaces while maximizing the number of student desks/tables.
- ✓ All furniture constructed of fabric and classroom rugs have been removed from the classrooms.
- ✓ Tables (science labs, art rooms, tech room, etc.), have been marked prominently with an X to indicate no sitting zones. This will allow the teacher and the student to understand where their seat should remain to maintain social distance.
- ✓ WTPS is discouraging the sharing of materials and objects in the classroom, especially those that are difficult to clean or disinfect.
- ✓ Math manipulatives (Elementary) will not be shared and will be placed in individual plastic bags labeled with student names.
- ✓ Student belongings will remain separated in individual cubbies/hooks, storage containers, or will remain with students throughout the school day. Lockers will not be assigned or used. This will assist with the reduction of



high touch surfaces and congregating in between periods when students travel from one class to the next.

- ✓ WTPS is working to ensure adequate numbers of materials for each student to avoid sharing.
- ✓ Sanitizing cabinets and wands will be utilized when necessary.
- ✓ Ventilation systems in the districts' buildings are carefully monitored by the Director of Operations electronically and can be adjusted remotely to ensure proper air flow, temperature and the recommended percentage of outdoor air. Filters are changed frequently and tracked by date of replacement.

Therapy Rooms

- ✓ All therapy rooms have been rearranged utilizing the social distancing guidelines.
- ✓ Tele-practice will be implemented when appropriate and/or if social distancing is not possible.
- ✓ Staff will be equipped with the appropriate PPE including but not limited to masks with a clear plastic covering over the mouth so students can see their mouth, face shields, gloves, plexiglass dividers, etc.
- ✓ Sanitizing cabinets and wands will be utilized when necessary.
- ✓ Ventilation systems in the districts' buildings are carefully monitored by the Director of Operations electronically and can be adjusted remotely to ensure proper air flow, temperature and the recommended percentage of outdoor air. Filters are changed frequently and tracked by date of replacement.

Testing

- ✓ Testing and progress monitoring will occur in-person and remotely depending upon the test and/or progress monitoring situation.
- ✓ If social distancing guidelines can be met, in-person testing may be done.
- ✓ Plexiglas dividers have been assigned to each related service staff/CST member who is involved in individual testing and progress monitoring sessions.
- ✓ Sanitizing cabinets and wands will be utilized when necessary.
- ✓ Ventilation systems in the districts' buildings are carefully monitored by the Director of Operations electronically and can be adjusted remotely to ensure proper air flow, temperature and the recommended percentage of outdoor air. Filters are changed frequently and tracked by date of replacement.



b. Procedures for Hand Sanitizing/Washing

- ✓ Students, teachers, staff, and administrators must practice handwashing for a minimum of 20 seconds with soap and water. If soap and water are not available, all persons must use hand sanitizer with a minimum alcohol base of 60%.
- ✓ Staff members must increase monitoring of students' hand hygiene.
- ✓ Students, teachers, staff, and administrators should avoid touching their eyes, nose, and mouth.
- ✓ Students, teachers, staff, and administrators should avoid touching their face covering while in school.
- ✓ Appropriate signage will be placed throughout the district to remind students/staff of the proper way to sanitize and wash hands.
 - ✓ Hand sanitizing stations with the CDC recommended percentage of alcohol are available in various locations within all buildings.
 - ✓ Bottles of hand sanitizer will be available in each classroom.
 - ✓ Children at the Preschool and Kindergarten levels are closely supervised when using hand sanitizers
 - ✓ The student schedule includes opportunities for hand washing with soap and water at the elementary level.